

ARPA Sustainability Grant Application

The COVID-19 pandemic affected everyone across our Town, as well as the State, nation, and world. Particularly, it disproportionately impacted communities of color, hourly workers, small businesses, and the service industry. In addition, without societal interventions to address its challenges, the pandemic will continue to have a lasting impact on the cognitive and social development of youth. These challenges are not unique to COVID-19, and act as barriers to the Town's ability to respond to future pandemics as well as the growing stressors from the climate crisis.

The American Rescue Plan Act (ARPA) was passed by the Congress and signed into law in March of 2021. Among other things, this bill provides unprecedented stimulus to state and local governments across the country to offset the budgetary impacts of the pandemic, and to catalyze actions and programs to enhance resilience through recovery.

The scope of the ARPA funding is broad and includes supporting immediate economic stabilization for households and businesses, and addressing systemic public health and economic challenges that have contributed to the unequal impact of the pandemic. This stimulus has the potential to provide an extraordinary opportunity to build the foundation for a more sustainable and resilient Manchester.

Under guidance from the Manchester Sustainability Commission, at the Town of Manchester Board of Directors Meeting on October 4, 2022, a resolution was passed authorizing a total of \$500,000 of available ARPA funding for grants to non-profit organizations to promote sustainability, resiliency, and equity. After an initial application period between September 8, 2023 and November 3, 2023, \$423,341 was awarded to 13 Manchester-based organizations.

Applications are now being accepted as part of a **second round** of funding starting on **February 22, 2024 until 11:59 p.m. on March 8, 2024**. The Manchester Sustainability Commission and Town staff will once again review all proposals and provide funding recommendations to the Town.

How To Apply

1. Be sure to save each section so you will not lose your work if you need to close the application and return later.
2. Submit the completed application and save a PDF for your files after submission.
3. You will receive confirmation that your application has been received.
4. For additional information, please visit <https://www.manchesterct.gov/Government/Town-Leadership/Boards-Commissions-Committees/Sustainable-Manchester>.
6. For questions, please email sustainabilitygrants@manchesterct.gov (we are responding to email inquiries only; no phone calls please).

Organization Information

Name of Organization Required

Main Organization Point of Contact Required

Title/Affiliation of Main Point of Contact Required

Street Address Required

City Required

State Required

Zip Code Required

Phone Required

Email Required

Website

Federal Employer Identification Number (EIN) Required

Mission Required

What is the mission of your organization

Organization Overview Required

Please provide a brief overview of your organization.

A confirmation of submission email and all relevant Q&A, follow-up, and award updates will be sent to the email address provided.

Grant Type

Please select which type of proposal you are applying for below:

Grant Type (Select 1 option) Required

- Resiliency and Equity Grant (up to \$50,000)
- Sustainability Grant (up to \$5,000)

Complete this section if you selected 'Resiliency and Equity Grant (up to \$50,000)' in *Grant Type > Grant Type*

50k Application

Title of Project Required

Project Description Required Please provide a description of the program/project, including key activities

Resiliency Required How will this program/project build resiliency in our community?

Equity Required How will this program/project build equity in our community?

Beneficiaries Required

Who will benefit from this program/project and how? Please note that any awarded funds must be used to support or serve beneficiaries and/or communities within the Town of Manchester.

Expertise Required

Describe how your expertise and experience support your ability to deliver the services/programs for which you are seeking funding.

Timeline

Please include a timeline including key date(s) for your proposed program/project (Awarded initiatives must be implemented between 1/1/2024 - 12/31/2024). Required; you may respond here or upload this information as an attachment later on in this process.

Evaluation Required

What are your anticipated outcomes; in other words, what positive change(s) will occur as a result of this program/project? Please provide specific goals or targets that demonstrate the impact this will have on the community. How will you evaluate your success?

Total Project Cost Required Please only input numbers, no text or '\$'

- Must be 0 or above
- No more than 2 decimal places

Amount Requested Required Please only input numbers, no text or '\$'

- Must be between 0 and 50000
- No more than 2 decimal places

Organization's Annual Operating Budget Expenses Required Please only input numbers, no text or '\$'

- Must be 0 or above
- No more than 2 decimal places

Complete this section if you selected 'Sustainability Grant (up to \$5,000)' in *Grant Type* > *Grant Type*

5k Application

Title of Project Required

Project Description Required Please provide a description of the program/project, including key activities

Sustainability Required

How will this program/project promote or contribute to sustainability that is aligned with the Town of Manchester's vision for sustainability?

<https://www.manchesterct.gov/Government/Town-Leadership/Boards-Commissions-Committees/Sustainable-Manchester/Sustainability-Commission>

Beneficiaries Required

Who will benefit from this program/project and how? Please note that any awarded funds must be used to support or serve beneficiaries and/or communities within the Town of Manchester.

Expertise Required

Describe how your expertise and experience support your ability to deliver the services/programs for which you are seeking funding.

Evaluation Required How will you evaluate the success of your initiative?

Total Project Cost Required Please only input numbers, no text or '\$'

- Must be 0 or above
- No more than 2 decimal places

Amount Requested Required Please only input numbers, no text or '\$'

- Must be between 0 and 5000
- No more than 2 decimal places

Organization's Annual Operating Budget Expenses Required Please only input numbers, no text or '\$'

- Must be 0 or above
- No more than 2 decimal places

Documents and Signature

UPLOAD (in PDF format):

- Program/Project Budget along with a Budget Narrative that provides additional context, explanation, and justification for each of the major budget categories (if the total program/project amount is greater than the amount requested, please describe how you plan to fund the entire program/project) - Required
- Most recently filed Form 990 - Required
- Federal tax exemption letter (written statement from the Internal Revenue Service designating your organization as a nonprofit, charitable organization that meets 501(c)(3) specifications according to code) - Required

Attachments Required



Please attach all files to the end of this form before submitting it.

I hereby certify that all the information contained herein is complete, true and accurate to the best of my knowledge. I agree that all funds provided pursuant to this application will be used exclusively for the purpose(s) set forth in this application. At the completion of the project, I shall provide a complete account detailing the use of all funds. I understand that any willful misrepresentation on this application could result in noncompliance of the use of Federal funds, and any false or misleading statements may result in the forfeiture of benefits and criminal prosecution under the laws of Connecticut.

Printed Name Required

Title Required

Signature Required

Signatory Email

Date Signed Required

M	M	D	D	Y	Y	Y	Y
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End of form

Don't forget to attach all files before submitting this form