

Town of Manchester Landfill

Outline for the Acceptance of Contaminated Soils for Disposal

The Town of Manchester's Landfill is permitted by the State of Connecticut to accept contaminated soils for disposal under the authority granted to it by its state approved Special Waste Disposal Authorization Plan. This allows the Landfill to review and approve the acceptance of contaminated soils, based on the acceptance criteria outlined in the Town's Special Waste Authorization Application. The Town charges by the ton, and the disposal rate varies based on market factors. In rare cases, an entity may also choose to obtain a Special Waste Disposal Authorization directly from Connecticut's Department of Energy and Environmental Protection. More information on the Department's approval process is available online at this link: <http://bit.do/ctdeepswda>.

The procedure to arrange for the delivery of contaminated soils to the Manchester Landfill is as follows:

- 1. Apply for a Special Waste Disposal Authorization** from the Town by completing the Town's Application. The application is available online at <http://bit.do/mlswaa>. Currently, the Town issues a project approval for \$275 that allows for the disposal of up to 600 tons of soil over 60 days' time frame, or a yearly approval for \$525 that allows for disposal of more than 600 tons of soil and a 12 month time frame. Normal processing time is 1-2 business days to review the application and issue an approval letter, assuming all payment and transportation arrangements have been made and outlined in the application.
- 2. Make Transportation, Delivery and Payment Arrangements** The applicant must identify the customer (who is paying disposal fees) and a hauler/transporter (who is delivering the soil). Normally they are the same entity, but in some cases they are separate, especially when the customer subcontracts the transportation of the soils. Our Landfill customer application, available here: <http://bit.do/mlcommapp>, allows the respondent to register as a customer and/or a permitted hauler/transporter. Each truck requires a valid Landfill permit to deliver material. If the applicant is interested in working with an existing Manchester Landfill customer/hauler, please contact the Environmental Services Manager for assistance.

Customer - Responsible for paying the disposal/tip fees for all material delivered to the Landfill. The customer application identifies the various options for payment terms; either pre-payment or establishing a collateralized line of credit for customers desiring to be invoiced their disposal fees on a monthly basis.

Hauler/Transporter - Responsible for transporting and disposing of contaminated soils. Each vehicle used by the hauler must have a valid Landfill permit. Currently the price is \$130 per vehicle, \$80 after July 1st. All permits expire on December 31st of each year. Annual permit renewals happen in late November.

- 3. Delivery of Contaminated Soils** Arrangements must be made in advance to deliver contaminated soils by scheduling with the Environmental Services Manager. The Town requires the completion of our Special Waste Manifest, along with the presentation of the Special Waste Approval letter with each load. We have several electronic versions available for use by the applicant. The default version is available here: <http://bit.do/swmanifest>. The Town will execute the manifest and keep it for our records. Each load will receive a weigh ticket outlining the details of the delivery transaction, including date, weight of the load, price of the load, etc. If the customer/applicant desires a copy of the executed manifest, please either print 2-3 copies in advance, or contact our office to obtain our carbonless triplicate forms. Each authorization may receive up to 25 triplicate forms at no charge. Additional forms can be provided for a nominal fee.

For more information on the current tipping fees for contaminated soil or to begin the application process, please contact Brooks Parker, the Landfill's Environmental Services Manager at **(860) 647-5279** or by email at bparker@manchesterct.gov.