

Manchester CT Internal Parcel Viewer

Quick User Guide



Zoom In and Zoom Out

Select the zoom in or zoom out button to zoom in or out on the map.



Default Extent

The default extent/home button resets the map extent to the map's initial extent.



My Location

Select the location button to zoom the map to your current location.

- My Location takes advantage of HTML geolocation. When the app runs on desktops, it uses the browser on the network to detect the location. When the app runs on mobile devices, by default, it uses GPS on the device to determine your location. However, compared to the native apps, the accuracy of the location in the browser-based app varies based on the type of browser and device. This is a known limitation.



Search box

The search box is dedicated to searching by address. Example searches include:

- Address

41 CENTER ST



Legend

Select the legend button to display the legend window. The window that pops up will provide a list and a symbol of what each layer is.



Basemap

Select the basemap gallery button to review and choose a new basemap.



Layer List

Select the layer list button to display the layer list (table of contents) window. You can show or hide the legend for each layer by selecting the symbol to the left of the layer checkbox. You can turn the layer on and off by selecting the checkbox to the left of the layer name.

Click the ... to the right of the layer name to display the layer menu with the following options:

- Zoom To—Sets the map extent to the extent of the layer.
- Transparency—Sets the transparency for the layer.
- Enable Pop-Up/Remove Pop-up—Enables or disables the pop-up for the layer.
- Move Up—Moves the layer one level up in the drawing order.
- Move down—Moves the layer one level down in the drawing order.
- Open attribute table—Opens the attribute table for the layer.
- Description/Show Items Details—Opens the item details page for the layer.



Bookmarks

Bookmarks give a list of landmarks in town to easily zoom to; such as fire departments, schools and parks. Can also add more bookmarks of your own if needed.



Print

Select the print button if you want to print a copy of the map. You can choose to change the title, layout, and format.



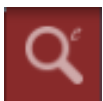
Draw

The draw button allows you to create graphics and text that display on the map.



Measurement

The measurement button allows you to measure the area of a polygon, length of a line, or find the coordinates of a point.



Search

The search button allows you to retrieve information from the parcel and address points data by executing a search on address, RPKEY, owner name and street name.



Identify

The identify button allows you to use a point or polygon tool to get detailed information about specific features from the GIS layers. In the window, click on the feature you want more information about. Make sure to be zoomed in far enough if there are multiple features clustered together. Note: Only one feature can be selected at a time.



Plot Plan

The plot plan button allows you to use a point or polygon tool to select plot plans and retrieve the parcels plot plan. In the window, click on the point or polygon tool and select the white box on top of the parcel that you want more information about. The plot plan layer should automatically turn on when using this tool but if not, please manually turn on this layer in the layerlist tool. Click the link once the plot plan is selected to open it.



Property Notification

This tool creates a mailing list of addresses that are selected by the user. There are tools to select by point, line or polygon, it also gives the option to select multiple parcels at a time and use a buffer. Choose between searching for parcel/Owner Info and address points/resident info. If searching for resident info, make sure to select/ draw a box around the entire parcel to select every address inside that parcel. Once the selection is completed, in the top right of the window is ellipses, click there and Export to CSV file.



Locate Lat/Long Degrees

Click on the map to get the decimal degrees of a location.



Swipe

The swipe widget enables you to easily compare the basemap to the 2016 aerial imagery. You can slide the swipe tool to reveal the content of the 2016 aerial imagery.