



REQUIRED INFORMATION FOR BASEMENT ALTERATIONS

Please provide the following information:

Provide existing and proposed floor plans drawn to scale with dimensions, which identify the use of each space including but not limited to the following categories:

- Sleeping Areas • Bathrooms • Recreation Rooms • Mechanical Areas • Storage Areas

Provide the locations of all fuel burning equipment, include combustion air information.

Are there any existing or proposed sleeping areas? Yes ☐ No ☐

How is the space to be heated? _____

Proposed ceiling height (minimum allowed is 6'-8") _____

Proposed height under beams, ducts, etc. (minimum allowed is 6'-4") _____

Proposed headroom in basement stairway (minimum allowed is 6'-4") _____

Basement stair riser height (maximum allowed is 9") _____

Basement stair tread depth (minimum allowed is 8") _____

Wall framing type and spacing _____

Wall insulation and R value _____

Method of draft stopping top of wall _____

Ceiling material _____

Will Back Water Valve be provided for proposed plumbing? Yes ☐ No ☐

Is permit being applied for retroactively? Yes ☐ No ☐

* CO and smoke detectors will be required throughout the house as per the Connecticut State Building Code for existing construction. (In most cases battery type devices are permitted)

Job Address: _____

Signature of applicant

Date