

When completing a “Pistol Permit /Eligibility Certificate Application” for the Town of Manchester, read the entire application carefully.

Common errors/omissions below:

Page 1 - **60 Day Temporary State Pistol Permit**
(This section must be checked, nothing else. We do not issue non-resident state pistol permits or eligibility certificates).

Money orders or Bank checks accepted (**no personal checks / no cash**).

Page 2- **Last Name** (Last name goes in top boxes)

First Name (First name goes in lower boxes)

Any other names, nicknames, maiden names, aliases must be listed.

Race: Indicate one of the following codes:

White American Indian or Alaskan Native

Black Asian or Pacific Islander

Unknown Other

(Records for Hispanics should be entered with the race code most closely representing the individual.)

All sections that apply must be completed (i.e. Alien Reg. number, Driver’s License, Phone numbers, etc.).

Page 3- **Medical History** - must be completed.

Criminal History -all areas must be completed (When in doubt fill it out! We will find it anyway and the **failure to disclose** any criminal history **will result in denial** of your application).

Military History – you must supply DD-214 if you were ever discharged from the military under any condition.

Page 4 - **NRA/ DEEP/ Other class** - must be checked off and Instructor information completed.

Must be **signed and notarized** after completing all other sections.

The **original, notarized application** must be turned in to the Manchester Police Department, along with **copies** of all supporting documents. Do not submit original supporting documents as you will not get them back.