



TOWN OF MANCHESTER



POSITION AVAILABLE

SCHOOL CROSSING GUARD (Manchester Police Department)

\$16.50/hour

Part-time; up to 39 hours biweekly during the school year

APPLICATIONS ACCEPTED ON A CONTINUOUS BASIS

SUMMARY OF POSITION: Under general direction of the Chief of Police, controls pedestrian and vehicular traffic at school area street crossings.

REQUIREMENTS: Ability to understand both written and oral instructions; ability to give understandable directions both verbally and by signals; ability to use good judgment in regulating the flow of pedestrian and vehicular traffic; ability to gain cooperation of others and to relate well with children; ability to enforce safety instructions effectively; considerable ability to withstand the effects of inclement weather; ability to perform duties requiring not more than average physical strength, stamina and agility. No specialized education or experience is required. Training will be provided. Works under general direction of the Chief of Police who shall make rules for conduct and the operations of school crossing guards and fix duty hours of said guards.

APPLICATION INSTRUCTIONS:

Applications are available in the Human Resources Department, or on our website at <https://www.manchesterct.gov/Employment-Opportunities>. Applications may be mailed to the Human Resources Department, or dropped off in person. Applications will be accepted in the Human Resources Department on a continual basis. The Town reserves the right to limit the number of applications it accepts. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and people with disabilities.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.