



TOWN OF MANCHESTER



POSITION AVAILABLE

Deputy Director of Public Works for Sustainability and Materials Management

\$120,000.00 - \$125,000.00/Annually (Depending on Qualifications)

Open Until Filled

First Review of Applications: Wednesday, May 31, 2023

SUMMARY OF POSITION: Under general supervision, supervises the administration and operation of the Town of Manchester materials management operations, landfill, refuse collection, recycling, composting and waste disposal programs. Manages, coordinates, facilitates, and advises the development, implementation, monitoring, and improvement of local government policies, programs, and initiatives that promote environmental, energy, economic, and social sustainability. Responsible for coordinating and implementing sustainability, adaptation, mitigation, resilience, and energy-saving programs; tracks and reports on how these initiatives are met.

DESIRABLE KNOWLEDGE AND SKILLS: Knowledge of federal, state, and municipal laws and regulations regarding environmental services and environmental protection, specifically those issued by the Connecticut Department of Energy and Environmental Protection (DEEP) and U.S. Environmental Protection Agency. Advanced knowledge and/or experience in Sustainable principles and practices. Knowledge of best practices and regulatory requirements for environmental procedures, permits and reporting. Knowledge of global and national recycling markets, including trends and forecasting. Knowledge of alternative energy program management, government, municipal and private energy trends. Experience with municipal budgeting, enterprise funds and waste stream/revenue analysis. Knowledge of green building practices and certifications, environmental justice, adaptation planning, waste management solutions, and energy.

MINIMUM QUALIFICATIONS: College degree in Engineering, Environmental Science, Sustainable Business, Public Administration, or related field. Four (4) years of progressively responsible experience in municipal materials management, solid waste collection, recycling and disposal or related field. Possession of or ability to obtain State of Connecticut license as Landfill Operator within one year. Must hold valid Connecticut motor vehicle operator’s license. LEED-AP Credentialed desirable. Suitable experience may be substituted for educational attainment if deemed appropriate by the General Manager or his designee.

EXAMINATION MAY CONSIST OF:

	<u>Weight</u>	<u>Passing Score</u>
Oral Examination	100%	80%

Applications and job description are available on our website at: **Applications will be accepted until the position is filled. No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate based on race, color, creed, age, sex, national origin, physical disability, or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and people with disabilities.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.