

## RESOLUTION

### Defining the Charge of the Charter Revision Commission

WHEREAS, pursuant to Section 7-190(a) of the Connecticut General Statutes, the Board of Directors of the Town of Manchester has appointed a nine (9) member Charter Revision Commission consisting of nine (9) electors of the Town of Manchester; and

WHEREAS, pursuant to Section 7-190(b) of the Connecticut General Statutes, the Board of Directors desires to make recommendations to the Charter Revision Commission; and

WHEREAS, pursuant to Section 7-190(b) of the Connecticut General Statutes, the Board of Directors must establish when said Commission shall submit its draft report to the Board of Directors.

NOW, THEREFORE, be it resolved by the Board of Directors of the Town of Manchester that the following recommendations be directed to the Charter Revision Commission forthwith:

1. Review of substantive or administrative amendments identified by the Town of Administration's review of the Town Charter.
2. Review of Standards of Official Conduct, Section 2-4 of the Town Charter to consider revisions to create a Code of Ethics by the Board of Directors by ordinance with the Ethics Commission retaining jurisdiction for interpretation and enforcement.
3. Review the positions of Town Treasurer, Section 5-13 of the Town Charter, and Assistant Town Treasurer, Section 5-14 of the Town Charter, for possible elimination of both positions.
4. Review the provisions of the Town Charter regarding the preparation, submission and adoption of the annual budget for possible modifications to the timing requirements and mandated meetings, including public hearings. This includes Section 5-2 thru 5-6 of the Town Charter.
5. Review the powers, duties and jurisdiction of all Town Charter mandated boards, commissions and agencies as well as those created outside the Town Charter, with the consideration of possible consolidation or elimination.
6. Review Section 3-3 of the Town Charter to consider increasing the compensation of the members of the Board of Directors.
7. Review Section 5-11(a) of the Town Charter to clarify when there is a need for a public hearing for appropriation of gifts or grants.
8. Review the method of the election of members of the Board of Education in Section 9-1 of the Town Charter to consider two (2) year, non-staggered terms.

9. Review the requirements for competitive bidding in Section 5-22 of the Town Charter to consider increasing the current bid requirement for expenditures in excess of \$10,000.00.
10. Review the provisions of Section 18-1 of the Town Charter to consider increasing the Town Attorney's settlement authority above \$1,500.00.
11. Review the provisions of Section 2-1 and Section 2-2 of the Town Charter to consider the following: increasing the terms of the members of the Board of Directors from two years to four years; staggering the terms of the members of the Board of Directors; direct election of the position of Mayor on the Board of Directors and increasing the duties and responsibilities of the Mayor; changing the membership of the Planning and Zoning Commission from appointed to elected; providing for non-partisan municipal elections; changing the position of Town Clerk from an elected position to a permanent administrative position.
12. Review and consider restrictions on the Town's use of its eminent domain power pursuant to Section 1-3 (38) of the Town Charter.
13. Review the provisions of Section 18-1 of the Town Charter with regards to the appointment of a Town Attorney with consider of selection of the Town Attorney through a non-partisan, competitive process.
14. Review the Town Charter for consideration of adding a provision requiring a referendum regarding the adoption of the Town's annual budget.
15. Review the provisions of Town Charter Sections 3-9 (Petition for Enactment) and 3-10 (Petition for Referendum) to determine if either section needs modification to clarify the procedures for each petition process.

The review by the Charter Revision Commission is not restricted to the areas identified above.

BE IT FURTHER RESOLVED by the Board of Directors of the Town of Manchester that the Charter Revision Commission submit to the Clerk of the Town of Manchester its draft report no later than February 1, 2008.

Adopted:

Action No.: