



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

October 2019

Customer Service & Information Center

Upcoming events in Town! Please contact us for further information on these and other Manchester events: 860-647-5235 or customer@manchesterct.gov. We are open Monday–Friday, 8am–5pm

Holiday Closings

Town of Manchester Offices will be closed in observance of Columbus Day on Monday, October 14, 2019. Mary Cheney Library and Whiton Memorial Library will also be closed. Trash collection for the week will be on the regular schedule.

Voter Registration Deadline for the November 5 election is Tuesday, October 29, 2019. The Registrars Office will be open 8am-8pm.

Manchester Resident Day at Manchester Country Club - October 7, 2019
Free Clinic Day and Greens Fees

BARKtoberfest sponsored by MDOG – Saturday, October 19, 2019

Homecoming Parade & Football Game: Friday, October 25, 2019
Parade kicks off at 4:00pm and the game starts at 6:30pm

Scarecrow Festival, Downtown, Main Street - October 12-27, 2019

Halloween Happenings: A Safe Downtown Manchester Trick-or-Treat
Saturday, October 26, 2019

Farmers Market at Forest Street closes for the season on October 26, 2019

Wickham Park closes for the season on October 27, 2019

Household Hazardous Waste Collection

2019 Fall schedule: A Special Outreach Collection will be held October 19 in Somers, CT. The final collection date in Manchester is November 2. For complete details, call 860-647-3200 option 3, or go to

<http://sanitation1.townofmanchester.org/index.cfm/household-hazardous-waste-collection/>

Fall Leaf Collection Program

Mark your calendars! Area 1 vacuum collection begins November 12. Area 2 vacuum collection begins December 2. Rake leaves to the front of your property prior to your scheduled collection. Do not block sidewalks; do not rake leaves into the street or place leaves between the street and sidewalk. It is a violation of town codes to block sidewalks and streets with leaves. In addition to the vacuum program, residents can also set out paper leaf bags for curbside collection on the day of their normal refuse/recycling collection. Also, residents may drop off loose or paper bagged leaves at the Transfer Station composting area year-round from 7:15am to 3:00pm Monday - Saturday. During hours when the Transfer Station is closed, ONLY residents may drop off loose or paper bagged leaves at the parking lot at 263 Olcott Street from October 15 -

December 31. (No brush or plastic bags, please. No contractors are allowed to use this drop site.) Full details regarding the 2019 Leaf Collection Program are available online. You can also find your area online using the search tool:

<http://eservices.townofmanchester.org/leafroutes/Default.cfm>

Manchester Road Race

The 83rd running of the Manchester Road Race takes place Thanksgiving Day, November 28, at 10am. Information and online registration is available now at www.manchesterroadrace.com.

Assessment & Collection

Our October 1st annual assessment date is here and staff has been busy on the October 1, 2019 Grand List. Real estate field work and input continues, and will continue for weeks to come.

Real estate is valued as of our most recent revaluation date of October 1, 2016, per State Statute. Revaluations are conducted every five years. We are working on a Request for Proposal for the October 1, 2021 revaluation and anticipate several bidders will respond.

Personal Property Declarations for 2019 were mailed in September to approximately 3,100 personal property accounts. These declarations are mailed annually and must be filed by Friday, November 1, 2019. Anyone who obtained a declaration and questions how to complete it is welcome to call the Assessor's Office at 860-647-3015. In addition, taxpayers can bring their declaration into the Office of Assessment & Collection for assistance in completing it during business hours (Monday through Friday, 8:30 a.m. through 5:00 p.m.).

As in past years, Charles B. Feldman and Associates was engaged to conduct audits of personal property accounts. Mr. Feldman's firm has performed this service for Manchester since 2004.

It is anticipated that information for the 2018 Supplemental Grand List will be received from the Connecticut Department of Motor Vehicles in late October or early November. The Supplemental Grand List consists of vehicles registered after the October 1, 2018 assessment date, and therefore not billed with the Motor Vehicle Regular Grand List tax bills mailed in June 2019. Supplemental Grand List tax bills will be mailed in late December 2019.

We also continue to collect tax bills, water & sewer bills and parking tickets on a daily basis. Anyone who has not yet paid their July 2019 tax bill should contact the Office of Assessment & Collection at 860-647-3018 to find out their current balance, if applicable.

The Office of Assessment & Collection sends its congratulations to Senior Account Associate Kelly Fleitas and her family on the recent birth of her daughter!

Department of Leisure, Family and Recreation

Recreation Division – Events and Updates

Fall Registration has begun! Stop by, give us a call or visit our website for more details and to register for your favorite class! Space is very limited in some classes, call soon!

North West Park Pavilion Rentals – Final reporting and closing down of the pavilion will occur in October. Rentals for the North West Park Pavilion are full for 2019!

Mahoney Recreation Center – Opens Monday, October 7, Monday-Friday, 6– 9:30pm
Registration ongoing for Youth Basketball, Youth Soccer and the Basketball Hall of Fame event.

Adult, Teen and Youth Leisure classes will continue to be offered in October. Classes will be conducted at Center Springs, the Community “Y” and the Office of Neighborhoods and Families.

Indoor Pickleball – Registration for indoor pickleball at the Bennet Cone Gym has officially begun! Equipment provided and coach on site! Call now to register, spots fill quickly!

Regional Pickleball Outdoor Open Play – Outdoor courts are available at the Nike Site, 255 Garden Grove Road. Courts are open daily sunrise to sunset. You must bring your own equipment and water.

- October 4, 2019 **Nature Explorers–The Twilight Edition:** Deeply Rooted! Join us for a fun-filled evening about Trees and Plants! Center Springs Park. 6-9:00pm
- October 4, 2019 **Tie-Dye Night:** Join us for a fun night for the whole family creating your own Tie-Dye! Charter Oak Park. 6 – 8:00pm
- October 4, 2019 **USIC First Friday Film Series:** Eastside Neighborhood Resource Center. 6– 8:30pm
- October 5, 2019 **Plant the Park:** Bring the family and enjoy the great outdoors with us! Center Springs Park. 10am
- October 8, 2019 **Family Paint Night:** Join us for step-by-step instruction and create your own work of art while spending time with family and friends! Registration required. At the Youth Services Bureau 5–7:00pm
- October 11, 2019 **PumpkinFest:** Join us for some spooky fun! Charter Oak Park. 5– 8pm
- October 16, 2019 **Planting Garlic:** Join us to learn how to plant garlic with this hands-on workshop! Eastside Neighborhood Resource Center. 6–7pm
- October 24, 2019 **Colors of Me–A PeaceLove Workshop:** 5–7pm. Youth Services Bureau
- October 25, 2019 **Write Out Loud – Youth Open Mic Night:** Eastside Neighborhood Resource Center. 5–9pm

Swim Lessons - Registration for indoor season of swim lessons began on September 11 and will be taken in-person, over the phone and online. The Manchester High School pools will open for indoor swimming, lessons and aquatic classes on September 30. Call soon, space is very limited!

Strength & Flex H2O - Ages 18+. The *NEW* class combines an aerobic warm-up with a stretching component followed by strength and flex exercises using water dumbbells and noodles. There is a challenging and aerobic balance segment that can be modified by using the side of the pool for assistance. The class concludes with relaxation exercises. The class is appropriate for all abilities!

Early Childhood

Mommy & Me Playgroup – Tuesdays 3-4:30pm

Mary Cheney Library Playgroup - October 11

Open Play Day - October 21 from 4-5:30pm

Cradle to Crayons - Thursdays beginning September 19, 3:00 – 4:15pm

Learn & Play Group - Fridays beginning October 4, 10am – 12:00pm

Infant Play Day - Saturday, October 19, 9:30 – 11:00am

Youth Services Bureau

Teen Center - Monday-Friday, 2:30 to 5:30 pm, Ages 14-18

The Teen Center offers a place for students of Manchester (ages 14 to 18) to come and socialize with their peers in a structured, supervised environment. The Teen Center is open Monday through Friday 2:30 to 5:30. While at the Teen Center students can play video games, pool, ping

pong, surf the internet, play foos ball, and enjoy some of our many board games. For the students in Teen Center we offer a group discussion every Wednesday at 2:30, and we talk about different topics ranging from future goals, education, teen violence, employment, and anything that the students might have on their minds. After the group discussion we serve the students pizza. For more information call Pierre Brillant at (860) 647-5223.

Manchester Youth Commission mini grant applications are being accepted until November 30, 2019. Qualifying candidates must plan to facilitate a project or program which fulfills one of three categories: Out of School Time/After School Initiatives, Service Learning Initiatives, or Arts and Culture Initiatives. The Manchester Youth Commission meets the 1st and 3rd Tuesday of each month at the Town Hall in the Manchester Room.

Mother-Daughter Circle–Wednesdays, October 2 – November 20, 5:30–7:30pm at the YSB Mother-Daughter Circle is a program to promote healthy bonds between mothers/guardians.

Boyz to Men – Thursdays, October 3 – November 21, 3–4:30pm, Ages 14-18 - Boyz to Men is an enrichment program designed to provide support to young men who can benefit from the guidance, friendship, and life experiences of adult male mentors in a group setting.

PeaceLove Creative Workshop – Thursdays, October 24 – November 14, 5–7:00pm PeaceLove is an expressive arts studio that is focused on holistic wellness and uses art as a way to feel better. Through a variety of expressive arts programs and sharing stories, we help people find their inner voice, make meaningful connections and discover new tools for wellness.

Youth Programs and Sports - Join us for fun and exciting activities! Fundamentals, Boys Pee Wee, Girls Pee Wee and Co-Ed Midget Basketball. Basketball Hall of Fame Clinic and Lunch. Co-Ed Indoor Soccer. Jukido.

Manchester Fire Rescue EMS	August	August
Monthly Activity Statistics	2018	2019

Types of Incidents

Medical Rescue	614	565
Fire	10	15
Hazardous Condition (No Fire)	26	48
Public Service	21	37
Good Intent	55	67
Fire Alarm Activations – No Fire	56	46
Total Incidents	782	778

Fire Prevention Week was established to commemorate the Great Chicago Fire of 1871 that killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres. The fire began on October 8, but continued into and did most of its damage on October 9, 1871.

This year's Fire Prevention Week is October 6 - 12. Firefighters will be visiting schools and daycare centers to teach children about fire safety. Learn more about fire safety at the National Fire Protection Association website (www.nfpa.org).

The 2019 Fire Prevention Week message is: **Not Every Hero Wears a Cape. Plan and Practice Your Escape!™**

Recent Police Activity – August 2019

Monthly Stats

Total Calls for Service	6,168
Total Police Cases	1,108
Total 911 Calls	2,477
Emergency Calls	
8 th District	196
Town Fire	783
PD	5,189

Town Clerk's Office

	Month End Report August 2019	July 2019 – June 2020 (Fiscal Year to date)
Total Customers Serviced	2,406	5,276
Land Records	589	1,212
Vitals	761	1,546
Marriage Licenses	32	64
Dog Licenses	167	708
Notarizations	74	125
Trade Names	12	24
Dissolution Trade Names	1	5
Foreclosure Registrations	20	35
Total Revenue	\$145,322.09	\$279,305.73

Employee News

Recently Hired

Dawn Wile, Deputy Fire Marshal – Fire Department
Maureen Goulet – Director of General Services
Daniel Gordon – Maintainer I – Highway
Nadia Balassone – Human Resources Associate – Human Resources
Joel Cox – Director of Human Services
Douglas Barton – Maintainer I – Parks
Parker McKinney – Police Officer
Nicholas Sinopoli – Police Officer
Amber Litwinko – Kitchen Technician I – Senior Center

Promotions

Roger Thrall – Fire Inspector – Fire Department
Joseph Cebula – Maintainer II – Sanitation
Allison Peek – Land Records Clerk I – Town Clerk

Retirements

Mary Roche Cronin – Director of Human Services

October 2019

Board of Directors Meeting

October 1, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

October 3, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Senior Center Advisory Committee

October 4, 2019, 9:00 a.m.
549 East Middle Tpke

Board of Education Meeting

October 7, 2019, 7:00 p.m.
Bowers School

Building Committee Meeting

October 7, 2019, 7:00 p.m.
Manchester Room, Town Hall

Planning and Zoning Commission

October 7, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Economic Development Commission

October 10, 2019, 8:00 a.m.
Directors Room, Lincoln Center

Conservation Commission Meeting

October 15, 2019, 7:00 p.m.
Directors Room, Lincoln Center

Redevelopment Agency Meeting

October 17, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District Commission

October 17, 2019, 5:30 p.m.
The Lodge, 39 Lodge Drive

Advisory Rec & Park Commission

October 17, 2019, 6:00 p.m.
Weiss Center, 479 Main Street

Land Trust Board Meeting

October 17, 2019, 7:00 p.m.
20 Hartford Road

Board of Education Meeting

October 21, 2019, 7:00 p.m.
Manchester High School, Room 293

Planning and Zoning Commission

October 21, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

October 22, 2019, 7:30 a.m.
Manchester Room, Town Hall

Zoning Board of Appeals

October 23, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

October 24, 2019, 4:00 p.m.
Directors Room, Lincoln Center