



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

April 2019

Customer Service & Information Center

Upcoming events in Town! Please contact us for further information on these and other Manchester events: 860-647-5235 or customer@manchesterct.gov

Holiday Closings

Town of Manchester Offices will be closed on Friday, April 19 for Good Friday. The landfill will be open and trash will be collected according to the regular schedule with no delays.

Kindergarten Registration

Now open! Information flyers are available at Town Hall Customer Service.

Hockanum River Canoe & Kayak Race - Sunday April 7, 2019

The Race starts at Old Golf Land par 3, 163 Hartford Turnpike, Route 83, Vernon, CT and finishes at Shopping Plaza, 1227 Burnside Ave, East Hartford, CT. Entry Fee: \$20 per Paddler. Registration: 9:00 to 10:30am, 1st boat off at 11:00am. New this year: Mandatory race/safety meeting for all participants at 10:45am!

MAA Art & Photography Exhibit & Reception - April 12, 2019 at Town Hall from 5-7pm. The theme is "Where the Heart Is".

Wickham Park - Opening day for the season is scheduled for April 6, 2019!

Household Hazardous Waste Collection

2019 Household Hazardous Waste Collection Schedule - April 6, May 4, June 1, August 24, September 28 and November 2 from 8:00 a.m. to 1:00 p.m. at the Manchester regional center for household hazardous waste collection, located adjacent to the Town Landfill at 321 Olcott Street, (Exit 1 from 384). Save time this year and print and complete your 2019 HHW collection form in advance! Follow the link below.

An Outreach Collection will also be held October 19 in Somers, CT, at 5 Vision Blvd., Somers, CT in the parking lot next to Somers High School.

Compact florescent light bulbs can be brought to these events. Additional sites for safe disposal of compact florescent light bulbs include Lowe's and Home Depot. For complete details, call 860-647-3200 option 3, or go to <http://sanitation1.townofmanchester.org/index.cfm/household-hazardous-waste-collection/>

Assessment & Collection

During the month of March, the Board of Assessment Appeals (BAA) conducted its annual appeal hearings. This year's hearings were the first BAA for the October 1, 2018 Grand List. Taxpayers who wished to file an assessment appeal had until the February 20, 2019 deadline to do so. This year, the BAA had 10 residential real estate appeals, 18 commercial real estate appeals, 15 motor vehicle appeals, and 31 personal property appeals; 74 total appeals, which is less than the 111 hearings conducted in March 2018. The Board of Assessment Appeals

concluded its hearings in March, as required by Connecticut General Statutes. The BAA has three regular members: Chairman David Dumaine, Secretary Aprill Shines, and Stephanie Knybel and three alternates: Dave Wichman, Tim Bergin, and Bob Sulick. Once the BAA deliberated each appeal and rendered a decision, the Office of Assessment & Collection sent a decision notice to the appealing taxpayer by Certified Mail. Appellants who are not satisfied with the Board of Assessment Appeals decision may bring a further appeal by filing with Superior Court within two months of the date the decision notice was mailed. We typically experience several court appeals a year.

The Office of Assessment & Collection continues to work on other items as well. Delinquent tax notices were recently sent, with many taxpayers coming in to pay their taxes after they receive the delinquent notice. We are working with senior homeowners on the Homeowner's Program, Additional Veterans Program, and H.E.L.P. Program applications, which we can collect until May 15, 2019. Water & Sewer bills are handled on a daily basis. We continue building permit work, with fieldwork to visit properties that have had building permits to determine if there are needed changes to the assessment record and to work with Manchester property owners who may have, or think they may have, an issue with defective concrete in their home's foundation. We also continue with day to day payments and assessment operations, including working with taxpayers who recently sold their car, or got a new car. Anyone who would like more information on any of these or other items related to Assessment & Collection can stop by the Office of Assessment & Collection at Town Hall on weekdays between 8:30 AM and 5:00 PM, or call 860-647-3018 (Collection) or 860-647-3016 (Assessment), or view our department web page at: <https://assessmentandcollection.townofmanchester.org/>

Human Services

Health Department

April 1 through April 7 is National Public Health Week. The National Public Health Week theme for this year is "Creating the Healthiest Nation: For Science, For Action, For Health." The Manchester Health Department plays a crucial role in laying the foundation for good health and improved longevity in our community. We realize that change can only happen if we make healthy choices as a society. This means improving everything that impacts health — from housing, education and income to community design, transportation and our environment. Working together, as a community, we can help change the course of health in our town. Please stop by the Town Hall Lobby during this week to obtain information on many different health topics. There will be a wide array of information available including but not limited to: ways to decrease your exposure to mosquitos, safe lead practices, adult vaccination, public health emergency preparedness and much more.

Department of Leisure, Family and Recreation

Recreation Division

Aqua Egg Hunt will be held on April 13 at Manchester High School pool from 12:30-2:00pm. Youth ages 1-12 are invited to jump in the pool, hunt for eggs and visit with the Bunny. Pre-registration is required.

Indoor Swim Lessons - The second session of indoor swimming lessons will begin. Lessons are available for infants, toddlers, preschool ages as well as Levels 1 & 2.

Lifeguard Training and Water Safety Instructor courses will be held at Manchester High School pool on Tuesday and Thursday evenings for ten weeks. These classes train lifeguards and swim lesson instructors. Classes are open to youth 15 years of age and older. Pre-registration is required.

Start Smart Baseball is an adult/child fundamental introduction to baseball for youth ages 3-5. Classes are held at the Community Y Recreation Center on Saturday mornings. Classes begin April 6. Space is limited and pre-registration is required.

Outdoor Pickleball at Nike Site – nets will be up and courts will be ready for outdoor play.

Northwest Park Pavilion rentals continue to increase during the month of April. Our first kickoff event at the pavilion will be our annual Rebuilding Together picnic.

Adult Leisure Fitness Classes - Registrations for April classes are underway.

Manchester Youth Service Bureau

Manchester Youth Commission meets on the 1st & 3rd Tuesday each month, Town Hall, Manchester Room – The agenda for March was to begin to strategically plan for the recruitment process, fundraising, and site visit to evaluate how the grant recipients are coming along. Facilitated by: Heather Wlochowski, M.S.

Strengthening Families Program, Wednesday, March 6-April 10, 5:30-8:00; Manchester Youth Service Bureau – Eight families (28 people) are enrolled. Strengthening Families is an evidenced based program found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and improve social competencies and school performance. The families are invited for dinner. Then the youth and parents have 1 hour separate from each other to talk about their current situations and have an opportunity to explore topics through video, experiential and interactive activities. The 2nd hour is for the whole family. They have activities to do together to reinforce their individual leanings. This is a very popular program which has been facilitated at the Manchester Youth Service Bureau for 10 years. Facilitated by: Pierre Brilliant, Beth Mix, M.Ed. & Heather Wlochowski, M.S.

Spring Break Activities

Self-Care Day: Tuesday, 4/16/2019, 9:00-3:00; Manchester Youth Service Bureau - This special day is open to older elementary and middle school girls; facilitated by high school girls. The participants will have an opportunity engage in art, yoga, and a mini spa treatment. They will enjoy a healthy lunch & snack. Every year we are filled to the max with up to 30 girls!

Hartford Scavenger Hunt: Thursday, 4/18/2019; 9:00-3:00 - Participants will leave from the Manchester Youth Service Bureau and take the city bus into Hartford. They will engage in an educational tour of downtown that will include learning about history, architecture, art, parks, and end with a local food truck lunch. This is open to older elementary and middle school youth and each team is led by high school youth.

PFLAG – 1st Tuesday of every month, 6:30-8:00pm @ YSB - PFLAG is committed to advancing equality and full societal affirmation of lesbian, gay, bisexual, transgender, and queer (LGBTQ) people through its threefold mission of *support, education, and advocacy*. By supporting this mission, PLFLAG aims to make our community a healthier, more well-

informed, safer, fairer, and happier place for LGBTQ people, their families, and their loved ones. Meetings will be structured to include an LGBTQ youth group (ages 12-18) and a parent/ally support group. All are welcome; no registration required. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov

Art.Lab After School Program – Mondays, March 4-June 3, 2019, 3:00-5:30pm @ YSB
Art.Lab After School is designed to deliver exposure to various forms of fine art through fun, engaging projects. Artist and Instructor, Bri Dill, will teach students basic skills in drawing and 2-D design. Through participation, students will become more comfortable with technical skills and more confident in their ability to create! Students will leave class with their own portfolio of artwork! This program is recommended for ages 10 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Family Paint Night – Tuesday, April 9, 2019, 5:00-7:00pm @ YSB - Join us for step-by-step instruction and create your own work of art while spending time with family and friends! This program is designed for families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Positive Discipline for Young Children Workshop by Peace at Home Parenting – Wednesday, April 10, 2019, 5:00-7:00pm @ Northwest Park EC Center - Peace at Home Parenting Solutions is a Connecticut-based collaborative of recognized experts in child development and parenting education. These professionals strive to bring simple, effective solutions to busy parents, so that all families may find peace at home. This workshop is intended for parents, caregivers and teachers of young children. Dinner and childcare will be provided for participants. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Youth and Police: Six Flags – Saturday, April 14, 2019. 11:00-6:00pm - Get to know local police officers by joining us for a day at Six Flags! This event is open to youth in grades 7-12. Registration is required and space is limited. Transportation and meal provided. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Story Shoes a PeaceLove Workshop – Thursday, April 18, 2019, 5:30-7:00pm @ YSB
This workshop invites participants to consider each person's unique story and the idea that our journeys are similar even though each person walks a different path. Through creative writing and artistic transformation, individuals have the opportunity to witness the lives of others while expressing what it means to "walk in my shoes" to the rest of the group. This program is designed for individuals and families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Office of Neighborhoods and Families Division

April Highlights

Diversity, Equity & Inclusion Workshops - This series is designed to build a foundation for on-going learning related to diversity, race, bias, equity and social justice. Register online at Manchester DEI training or via phone at (860)647-3089.

Equity 101 - Gain a comprehensive introduction to diversity, equity, and inclusion work (DEI). Build a foundation for ongoing learning related to diversity and social justice. Recognize where you are in your personal journey toward cultural competence and how you can move forward to be a part of the larger systemic work that is happening across our community.

Mon., 3/25 – 5:30pm-8:30pm (Manchester High School)

Tues., 3/27 – 9:00am-12:00 pm (Work_Space)

Tues., 3/27 – 1:00 pm-4:00 pm (Work_Space)

Sat., 4/6 – 8:30am-12:30pm (Work_Space)

Everyday Anti-Racism - Advancing racial equality increases the prosperity, health, and safety of the entire community. In order to transform our community, we need to be able to lead with an anti-racism/racial equity lens. Learn how to apply anti-racism strategies to advance equity in practical and tangible ways. Explore a framework for racial justice efforts that move beyond merely valuing racial diversity to creating racial equality.

Sat., 4/6 – 8:30am-12:30pm (Work_Space)

Tues., 4/9 – 1:00pm-4:00pm (Work_Space)

Wed., 4/10 – 5:30pm-8:30pm (Manchester High School)

Thurs., 4/11 – 9:00am-12:00pm (Eastside Neighborhood Resource Center)

How to Have Conversations about Race, Bias, and Equity - Humans communicate on many levels: spoken language, tone, body language, style, and personality. Our complex cultural identities and different past experiences increases the probability of cross-cultural miscommunications. Explore how cultural values, power, privilege, and differences affect the way we communicate, tools for questioning assumptions, and ways to improve cross-cultural communications.

Tues., 5/14 – 5:30pm-8:30pm (Manchester High School)

Wed., 5/15 – 9:00am-12:00pm (Work_Space)

Tues., 6/4 – 1:00pm-4:00pm (Work_Space)

Sat., 6/8 – 8:30am-12:30pm (Eastside Neighborhood Resource Center)

EastSide Neighborhood Resource Center Activities

All of the following programs and events will take place at the EastSide Neighborhood Resource Center, located at 153 Spruce Street in Manchester. Please call (860)647-3089 with any questions.

Open Studio in Gallery 153 - Saturday, April 6, 11:00am-2:00pm

Come check out the art up on the walls or come to create some art, play some music, or finish up that project you have been working on. Note: this is for teens and beyond artists connecting with likeminded for inspiration. No cost. No registration is required.

Basic Vegetable Garden - Tuesday, April 9, 6:00-9:00pm - With the knowledge you gain in this class, you will be guaranteed better success with your garden. This class is for beginner gardeners, but all are welcome. Registration is required. \$25/\$35(nr). To register, call (860) 647-3089.

Backyard Chickens - Friday, April 12, 6:00-8:00pm - We will review all the conditions for raising chickens and the life cycle from chicks to layers; breed varieties, constructing housing, chicken run, free range, predators, feed and water needs. Registration is required. \$25/\$35(nr). To register, call (860) 647-3089.

Gardening on the Rocks - Tuesday, April 16, 6:00-8:00pm - No matter what your land is like, you can grow food and flowers, if you know which ones to choose. Registration is required. \$25/\$35(nr). To register, call (860) 647-3089.

Water Harvesting - Tuesday, April 23, 6:00-8:00pm - Rain barrels, edging styles, draining basins, berms and swales are some ways to harvest and direct water to where it is best used by your landscape. Learn how and save time and money. Registration is required. \$25/\$35(nr). To register, call (860) 647-3089.

Write Out Loud Youth Open Mic - Friday, April 26, 5:00-8:00pm - BE A SUPERSTAR in a safe space environment as you engage in an uplifting experience centered on youth voice through poetry, song, music, rap and dance. No Cost. No registration required.

Manchester Fire Rescue EMS

Monthly Activity Statistics - February 2019

Types of Incidents

Medical/Rescue	564
Fire	15
Hazardous Condition (No Fire)	29
Public Service	30
Good Intent	63
Fire Alarm Activations – No Fire	36
 Total Incidents	 737

Enjoy a Safe Spring!

The warm weather motivates us to begin spring cleaning and outdoor projects. The risk of injury can be greatly reduced by following simple safety steps inside and outside the home.

- Fire is not the way to get rid of yard waste. Leaf burning and general yard waste burning is not permitted.
- Check play equipment for loose and exposed hardware, broken parts and stability before children begin playing on outside toys and apparatus.
- When using ladders, check for safe and proper placement. Be aware of any obstructions – overhead wires and tree branches.
- BBQ gas grills (including hoses) and propane tanks should be inspected prior to use.
- Use proper eye protection.
- Fill lawn mowers, motorbikes and power saws outside and only when the motor is cool.
- Store gasoline in a cool place away from the house in a detached garage or shed and always in an approved safety can.
- Dispose of old cans of paint, thinners and accumulated newspapers and magazines. Check local newspapers for times and locations to drop off household hazardous materials.

Recent Police Activity – February 2019

Monthly Stats

Total Calls for Service	5,204
Total Police Cases	1,108
Total 911 Calls	1,860
Emergency Calls	
8 th District	179
Town Fire	729
PD	4,296

Town Clerk's Office

	<i>Month End Report February 2019</i>	<i>July 2018 – June 2019 (Fiscal Year to date)</i>
Total Customers Served	2,148	17,744
Land Records	471	4,581
Vitals	839	5,509
Marriage Licenses	15	182
Dog Licenses	34	985
Notarizations	23	416
Trade Names	12	94
Dissolution Trade Names	5	34
Foreclosure Registrations	28	203
Total Revenue	\$106,077.57	\$1,033,016.67

Employee News

Recently Hired

Justin Cullen – Police Officer

Recently Promoted

Carrie Conklin – Library Tech I

Sandhya Kandude – Library Tech I

April 2019

Planning and Zoning Commission

April 1, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Youth Commission Meeting

April 2, 2019, 6:00 p.m.
Manchester Room, Town Hall

Board of Directors Meeting

April 2, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

April 4, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Senior Center Advisory Committee

April 5, 2019, 9:00 a.m.
549 East Middle Tpke

Board of Education Meeting

April 8, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Building Committee Meeting

April 8, 2019, 7:00 p.m.
Manchester Room, Town Hall

Budget Adoption

April 9, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Economic Development Commission

April 11, 2019, 8:00 a.m.
Directors Room, Lincoln Center

Board of Directors Meeting

April 16, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Conservation Commission Meeting

April 16, 2019, 7:00 p.m.
Directors Room, Lincoln Center

Planning and Zoning Commission

April 17, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

April 18, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District

April 18, 2019, 5:00 p.m.
Hearing Room, Lincoln Center

Advisory Rec and Park Commission

April 18, 2019, 6:00 p.m.
39 Lodge Drive

Board of Education Meeting

April 22, 2019, 6:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

April 23, 2019, 7:30 a.m.
Manchester Room, Town Hall

Youth Commission Meeting

April 23, 2019, 6:00 p.m.
Manchester Room, Town Hall

Zoning Board of Appeals

April 24, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

April 25, 2019, 4:00 p.m.
Directors Room, Lincoln Center