



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

February 2019

Holiday Announcements

Town of Manchester Offices and Libraries will be closed in observance of Presidents' Day on Monday, February 18, 2019. The landfill will be open and trash will be collected according to the regular schedule with no delays.

Income Tax Forms

Limited copies of state and federal tax forms and instructions are anticipated to be available in February at the Town Libraries and the Town Hall Customer Service & Information Center. Forms and publications can also be downloaded from www.ct.gov/drs and www.irs.gov

No-cost Income Tax Services Offered in 2019

There are several options available to file your simple income tax returns FREE OF CHARGE. Simple income tax returns ONLY, for low to middle income families, older adults and individuals making no more than \$55,000 per year. Details are available on the Town's webpage or by calling 860-647-3092. <http://eitc.townofmanchester.org/>

National Wear Red Day

National Wear Red Day takes place on February 1, 2019. National Wear Red Day is a day in February when many people wear red to show their support for the awareness of heart disease. It occurs in America on the first Friday in February each year and is designed to bring attention to the #1 killer of American women, cardiovascular disease.

On National Wear Red Day, Friday February 1, 2019, the Manchester Health Department urges everyone to “**go red**” to bring attention to cardiovascular disease, the #1 killer of American women. In support of National Wear Red Day please stop by the Customer Service Department, Senior Center or Credit Union to pick up a “Heart Healthy Awareness Pack” and an embroidered red dress sticker. Individuals decked out in red will receive a “Healthy Heart” pin while supplies last.

In support of American Heart Month the Manchester Health Department is sponsoring a “Heart Health Program”. Come join Kathleen Polhemus, Community Health Nurse for this informative lecture as she discusses diseases of the heart, risk factors, treatment and prevention on February 19, 2019 from 10:00 to 11:00 at the Manchester Senior Center. Enjoy coffee and donuts while you learn. Please call the Manchester Health Department at (860) 647-3173 to register. <https://www.goredforwomen.org/wearredday/>

Assessment and Collection

Work on the Grand List of October 1, 2018 was finalized in late January. A separate write-up of the Grand List was previously provided to the Board of Directors and a press release was also issued.

Taxpayers wishing to appeal their assessment on the 2018 Grand List must file an appeal with the Board of Assessment Appeals by filing a written application which is available at the Office of Assessment & Collection. It can be picked up or e-mailed and there is also a link to it on the Assessment & Collection web page. The application must be filed by Wednesday, February 20, 2019. The filing deadline cannot be extended. If the appeal application is not received at the Office of Assessment & Collection by February 20, a hearing cannot be granted until next year.

January was a very busy month with Assessment staff working on finalizing the 2018 Grand List and Collection staff working on tax payments, mostly related to the second tax installment for the 2017 Grand List, and the 2017 Supplemental Motor Vehicle Grand List taxes.

Applications for the Senior Homeowner's Program, and Additional Veteran's Program were mailed in late January and must be filed by May 15, 2019 in order for qualifying seniors to receive their property tax credits. In order to qualify, taxpayers must be over age 65 by December 2018, or be totally disabled, must own a home and must provide documentation listing their 2018 income to the Assessor's Office with a completed application (if the taxpayer does not file an income tax return, we would need documentation to support all of their sources of income). The maximum income for qualifying senior (or disabled) taxpayers for this year's filing is \$36,000 for unmarried taxpayers, and \$43,900 for married taxpayers. Although the Senior Homeowner's Program is a State of Connecticut program, the Town of Manchester also offers a variety of local programs that are unique to Manchester seniors, including the partially State-reimbursed Additional Veteran's Exemption program, the local H.E.L.P. (tax deferral program), the local Alternative Senior Tax Credit program, and the local Senior Volunteer program. More information about Senior and Veterans exemption programs can be obtained by calling the Office of Assessment & Collection at 860-647-3016, or on the Assessment & Collection page on the Town's website. In addition, a presentation at the Senior Center will be held on Tuesday, February 20, 2019 at 2:00 PM for all interested in hearing more about tax relief programs for Manchester seniors or veterans.

Manchester Fire Rescue EMS

Monthly Activity Statistics - December 2018

Types of Incidents

Medical/Rescue	636
Fire	12
Hazardous Condition (No Fire)	32
Public Service	35
Good Intent	42
Fire Alarm Activations – No Fire	58
Total Incidents	815

Help Us, Help You!

Snowstorms might be beautiful but they present all of us with many challenges. The Fire Department faces a unique challenge to firefighting operations during the winter. There are over 2000 fire hydrants in Manchester. Searching for snow-covered fire hydrants costs valuable time when firefighters must locate and uncover them when responding to a fire call. Every second counts when fighting a fire and clearly visible fire hydrants in every neighborhood can save homes and lives. A town ordinance requires that property owners, agents of owners or occupants remove snow from around hydrants within 24 hours of the conclusion of a storm. There should be a four-foot clearance in all directions and a three foot wide path from hydrant to street. Please help us to help you by uncovering the fire hydrant on or near your property.

Department of Leisure, Family and Recreation

Recreation Division

Aquatics Swimming Lessons - The next session of swimming lessons will be starting at the end of January/beginning of February. The Recreation Division offers Infant – Level 6 lessons for youth and Adult Swim Lessons for those 18+! Be sure to check out the new Winter/Spring Catalog for more details by visiting our website. **UPDATED HOURS Indoor Pool Season:** Indoor pools at MHS are open! Open Swim is available on Monday, Wednesday and Friday evenings as well as Saturdays. Check our full pool schedule by visiting recreation.townofmanchester.org/ and clicking the Brochure link.

Adult Lap Swim - Swimming is one of the best overall body workouts. Build cardio and tone at the same time with Adult Lap Swim! The \$50.00 fee covers dedicated lap swim time in the early mornings AND the evenings, Monday – Friday.

Yoqua - Prepare yourselves – YOQUA is coming! This class introduces full breath breathing, a warm up, Yoqua poses/stretches and ends with a relaxation period. Class is taught in waist deep, warm water and is low impact. Classes start on Monday, January 7 and will be held at the Manchester High School IOH Pool on Mondays and Wednesdays from 3:00 – 3:45pm.

Adult Aquatic Fitness - Great workouts at the pool like Swim for Fitness, Aqua Circuit and Total Aqua will all be starting on Tuesday, January 8! With class times ranging from 4:00pm all the way to 7:30pm, we know you can find the perfect cardio class to fit your schedule. Check out our full brochure for class details!

Lifeguard Training (LGT) - Through video, group discussion and hands-on practice, learn patron rescue and surveillance skills, First Aid and CPR/AED. Successful candidates will receive a 2 year CPR/AED certification and a 2 year Lifeguard certification! Participants must be at least 15 years of age and pass certain swimming requirements. Attendance at each class is mandatory. LGT will take place at the Manchester High School Main Pool on Tuesday evenings from March 19 – May 28. The fee for this course is \$170.00 for residents and \$210.00 for non-residents.

Water Safety Instructor (WSI) - This American Red Cross certification program is offered to individuals 16 years of age or older who are looking to become certified to teach swimming

lessons. WSI will take place at the Manchester High School Main Pool on Thursday evenings from March 21 – May 30. The fee for this course is \$290.00 for residents and \$350.00 for non-residents.

Aqua Egg Hunt - Children will collect floating and sinking eggs during our annual egg hunt at the Manchester High School IOH Pool! Bring a bucket to collect eggs and then turn them in to the Bunny's helper for a prize. Swim attire is required and children 4 years old and younger must be accompanied by a parent in the water. Children who are not potty trained must wear a swim diaper in the water. Preregistration is required. Join us on Saturday, April 13 from 12:30 – 1:00pm for 2 – 4 year olds and 1:15 – 1:45pm for 5 – 9 year olds.

Adult Programming Adult Boot Camp - This program will impact all parts of your body! Learn and understand the importance of exercise. Enjoy the outdoors while pushing your body through medium to high boot camp stations. Adult Boot Camp will meet on Saturdays from 8:30am – 9:30am starting January 5.

Total Body Plus - Need a total body make over? This is the class for you! Train every major muscle group through strength resistance exercises using a variety of equipment. Never a dull moment in this hour aimed at increasing strength, endurance and core conditioning. The plus...cardio "bursts" to increase your heart rate and maximize fat burning. This program will be held on Mondays and Wednesdays from 5:45 – 6:45pm starting Monday, January 7.

Pickleball - There's less ground to cover than other racket sports, making Pickleball easier for players of all ages! Players say it's easier on the body, while still getting in a full workout. The indoor season will be held at the Bennet Leisure Center on Monday, Tuesday and Thursday evenings from 5:45 – 7:45pm. New sessions begin Monday, January 7!

Team Fit After Work provides participants with challenging, yet motivating, strength and cardiovascular conditioning sessions that include a variety of innovative exercises to improve your overall fitness. This program is designed for all fitness levels, customized to each individual. Team Fit After Work is held at Center Springs on Monday and Wednesday evenings from 5:00 – 5:45pm starting January 7!

Yoga for Active Lifestyles - Enjoy your activities more this season through the practice of yoga. In this class, you will practice poses to increase your range of motion and flexibility, especially in the hips and hamstrings. Spend time cultivating upper body strength, core strength and balance. Bring a yoga mat to class. Yoga for Active Lifestyles will be held at the Community Y Rec Center on Monday and Wednesday evenings from 6:30 – 7:30pm starting January 7.

Walk 15 - Take group fitness to a new level with this low impact, multi muscle, calorie torching, walking based workout with very effective results. All fitness levels welcome! Classes are held at the Community Y Rec Center on Monday evenings and at Center Springs on Monday and Wednesday evenings, starting Monday, January 7.

Strength 4 Life - This nonimpact class helps people improve their balance, muscular strength and muscular endurance. A strong focus on core conditioning, functional fitness and flexibility will be incorporated too! Strength 4 Life will be held at the Community Y Rec Center on Wednesday and Friday mornings from 9:00 – 10:00am starting January 9.

Tapercize - Levels 1 – 4 of Tapercize are available at the Community Y Rec Center on Tuesday and Thursday evenings for adults. Whether you have absolutely no tap dancing experience, or you are looking for a fast-paced, aerobic tap class, we have the class for you! Classes begin on Tuesday, January 8 and Thursday, January 10.

Personal Training One on One: Did you know that a personal trainer will design an exercise program specifically for you at the Community Y Rec Center? Your trainer will motivate you through your workout and ensure proper form and safety. Just call 860-647-3164 to set up your appointment!

Jukido is a style of Japanese Jujitsu, the techniques of which were founded centuries ago. The coed course emphasizes safety and doing one's best. The principles of Karate, Judo and Aikido are introduced. Both the class for beginner students and returning students are held on Friday evenings starting Friday, January 4 for youth ages 6 -14 at the Community Y Rec Center.

Co-ed Indoor Soccer - Manchester youth ages 5 – 8 will learn the basic skills of soccer as well as the concepts of teamwork and perseverance. Soccer will be held on Sunday afternoons at the Mahoney Rec Center starting January 20.

Start Smart Basketball teaches children ages 3 – 5 a variety of basketball skills including: dribbling/ball handling, shooting, passing, catching and running. An adult must participate with the child. Start Smart Basketball is held at the Community Y Rec Center on Saturday mornings starting on February 9.

Shmalentine's Valentines - Join us on Friday, February 15 from 6:30 – 8:30pm at Bennet for a celebration of friendships (or not) at the Shmalentine's Valentines Dance for 5th and 6th grade students in Manchester. There will be music by DJ Dale and a meal. Register by calling 860-647-3085. \$10.00 will be collected at the door.

Indoor Tennis - Kids ages 4 – 7 and 8 - 12 will learn basic tennis lessons; groundstroke, backhand, forehand, volleying and serving. Please wear gym clothes and bring a racquet. Indoor Tennis is held at the Mahoney Rec Center on Tuesday evenings starting April 2nd. Registration has begun!

Start Smart Baseball - In this program for youth ages 3 – 5, parents will work together with their children in a supportive environment to learn the basics of baseball. Start Smart teaches children a variety of baseball skills including throwing, batting, catching and running/agility. Participants should wear sneakers and comfortable clothing to class. Parent involvement is required. Baseball will be held at the Community Y Rec Center on Saturday mornings from April 6 – May 11 and registration has begun.

Youth Service Bureau Division

Manchester Youth Commission's agenda for February is to begin to strategically plan for the recruitment process and fundraising. This year they are the primary trainers, planners and facilitators for the Peers Are Wonderful Support 2-day youth conference in March. Facilitated by: Heather Wlochowski, M.S.

Mother Daughter Circle started last month. Though we tried to only bring on new families, the remarkable thing about Mother-Daughter Circle is the tremendous connection families

make to the group. We have a nice combination of new and returning families. Mother-Daughter Circle is a program to promote healthy bonds between mothers/guardians. While each session follows the same program outline, the topics and activities are based on each individual group's needs. Topics and activities include relationship vision boards, communication tools and skills, Mother-Daughter strengths and perceptions, independence and boundaries, understanding perspectives, and bonding. Facilitated by: Heather Wlochowski & Beth Mix

Girls' Circle: The Manchester YSB has collaborated with the schools to facilitate Girls' Circle after school so students have access to late buses. The group is an opportunity for middle school girls to explore what it means to be a girl, to exchange ideas, and explore your future by doing creative, fun and interactive activities. It is designed to foster self-esteem and to help girls maintain authentic connections with peers. In this session we will focus on being Family & Friends. Topics include: healthy relationships, dealing with authority, responsibility, mean girl prevention, celebrating self. Facilitator: Heather Wlochowski

PFLAG - 1st Tuesday of every month, 6:30-8:00pm @ YSB - PFLAG is committed to advancing equality and full societal affirmation of lesbian, gay, bisexual, transgender, and queer (LGBTQ) people through its threefold mission of *support, education, and advocacy*. By supporting this mission, PFLAG aims to make our community a healthier, more well-informed, safer, fairer, and happier place for LGBTQ people, their families, and their loved ones. Meetings will be structured to include an LGBTQ youth group (ages 12-18) and a parent/ally support group. All are welcome; no registration required. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov

Family Paint Night - Tuesday, February 12, 2019, 5:00-7:00pm @ YSB - Join us for step-by-step instruction and create your own work of art while spending time with family and friends! This program is designed for families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

"Manes and Motion" Program - Tuesday, February 19, 2019, 10:30-12:00pm @ Manes and Motion Therapeutic Riding Center - This unique opportunity provides youth ages 10+ with hands-on, experiential learning activities involving horses! This innovative program focuses on teaching empathy and compassion for self and others, building confidence, developing self-awareness, critical thinking and communication skills. Join us on your day off from school to try something new and exciting! Registration is required and space is limited. Transportation provided. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Dual Emotions a PeaceLove Workshop - Thursday, February 21, 2019, 5:30 - 7:00pm @ YSB This workshop challenges participants to explore the relationship between different emotions we experience. This could be looking at the contrast between how we present ourselves to the outside world when we actually feel something else inside, or the dynamic that occurs when we feel multiple emotions at one time. Through this project, participants begin to bring these two aspects of self together in unity. These self-portraits are produced with mixed media and empower each individual to express both internal and external feelings through the created faces. This program is designed for individuals and families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Youth and Police (Uconn Men's Basketball Game vs. Cincinnati) - Sunday, February 24, 2019, 1:00 - 5:00pm @ XL Center - Get to know local police officers by joining us for a UConn Basketball Game! This event is open to youth in grades 7-12. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Cradle to Crayons - Thursdays from 3 - 4:15pm - is a preschool playgroup that helps children build the necessary skills to enter into preschool successfully. Activities include circle time, art, fine motor, gross motor, pre-math and pre-writing skill building. Children have the opportunity to engage in social behaviors and free play as with other children. Children ages 2-5 years old. Registration required. Call Manchester Youth Service Bureau at (860) 647-5213.

Open Play Day - February 11 from 4 - 5:30pm - This is a drop-in open play time for caretakers and young children to play in a safe space with other young children. Age appropriate toys will be available as well as staff to help encourage and guide any children and caretakers who are new to group settings. Northwest Park Early Childhood Center, 448 Tolland Turnpike, Activity Building 1. Questions call the Manchester Youth Service Bureau at (860) 647-5213.

Manchester's Early Childhood Fair – Saturday, February 23 from 9am -12noon - Manchester's Early Childhood Fair will be held Saturday February 23, 2019 from 9:00 a.m.- 12:00 noon in the Manchester High School Cafeteria, 134 Middle Turnpike East, with the entrance being off of the Brookfield Street parking lot. The snow date is Saturday, March 23, 2019. Manchester's Early Childhood Fair is free, open to the public, and provides a wealth of information on programs, services, recreation, and local resources available for infants, toddlers, preschoolers and young children up to age 8. Please join us for free play activities through Manchester Plays On! and a musical performance by Practice the Cactus! Manchester preschools and daycares in attendance will be taking registration for fall 2019. For more information, please contact the Manchester Youth Service Bureau at (860) 647-5213.

Peace At Home Parenting Workshop - Reduce Parent Stress – Wednesday, February 6 from 5pm-7pm - Peace at Home Parenting Solutions is a collaborative of recognized experts in child development and parenting education and strives to bring simple, effective solutions to busy parents, so that all families may find peace at home. The Manchester Youth Service Bureau is offering a variety of free workshops this winter/spring for parents of young children. A light dinner and child care will be provided. Registration required. Please go online to the town recreation page to register. Northwest Park Early Childhood Center, 448 Tolland Turnpike, Activity Building 1. Questions call Kellie Sheridan at (860) 647-5262.

Office of Neighborhoods and Families Division

Open Studio at Gallery 153 - Saturday, February 2, 11:00am – 2:00pm - Drop in "maker space" for artists, crafters, knitters, etc. to spend some time crafting and networking with each other. Gallery 153 at the Eastside Neighborhood Resource Center, 153 Spruce Street. No Cost. No registration required.

Lawn Repairs and Improvements - Tuesday, February 5, 6:00 – 8:30pm - Winter can take its toll on a lawn from salt, sand, plows and more. In this class we will learn about the best ways to deal with lawn recovery for a beautiful and low cost and low maintenance lawn, organically! Registration is required. To register call (860) 647-3089.

Family Fun Night: Zumba Dance Party - Friday, February 8, 6:30-7:30pm - Silliness & wacky dance moves are not required - but highly encouraged. Join us for a night of Zumba®, laughter, and a ton of fun for the entire family! No Cost. No registration required.

Drumming About You - Friday, February 15, 6:30 – 7:30 pm - Everyone will get their heart and hands around BOB BLOOM's lovable cargo of drums. Bob entices entire audiences to take a drum ride with him as he launches legendary songs that rock, roll, and boogie. No Cost. No registration required.

Planning for Spring Garden Workshop - Tuesday, February 19, 6:00 – 8:00pm - Food, flowers and lawn care - planning ahead makes life easier. There are many things to do now to get ready for the busy, warmer weather. Come for lively discussions and demonstrations to help us have a great season ahead! Registration is required. To register call (860) 647-3089.

Write Out Loud Youth Open Mic - Friday, February 22, 5:00–8:00pm - BE A SUPERSTAR in a safe space environment as you engage in an uplifting experience centered on youth voice through poetry, song, music, rap and dance. Perform and/or cheer on others who display their talent and creativity in front of a supportive audience. Youth performers only. No Cost. No registration required.

Recent Police Activity – December 2018

Monthly Stats

Total Calls for Service	5,813
Total Police Cases	1,175
Total 911 Calls	1,997
Emergency Calls	
8 th District	208
Town Fire	800
PD	4,805

Town Clerk's Office

	<i>Month End Report December 2018</i>	<i>July 2018 – June 2019 (Fiscal Year to date)</i>
Total Customers Served	1,795	13,244
Land Records	610	3,600
Vitals	531	3,948
Marriage Licenses	16	160
Dog Licenses	43	913
Notarizations	39	350
Trade Names	14	66
Dissolution Trade Names	7	27
Foreclosure Registrations	32	159
Total Revenue	\$138,414.31	\$789,536.48

Employee News

Recently Promoted

Daniel Parlapiano, Manchester Police Department

Richard Charry, Water & Sewer Department

Ethan St. Peter, Water & Sewer Department

Recently Hired

David Roper, Manchester Fire-Rescue-EMS

Terrence Wain, Manchester Fire-Rescue-EMS

Garrett Cohen, Manchester Police Department

Kyle Hopkins, Water & Sewer Department

Recently Retired

Donald Farquhar, Manchester Fire-Rescue-EMS

Richard Grimaldi, Manchester Police Department

Bernard Hallums, Manchester Police Department

Barrington Prawl, Manchester Police Department

Timothy Vennart, Manchester Police Department

February 2019

Senior Center Advisory Committee

February 1, 2019, 9:00 a.m.
549 East Middle Tpke

Building Committee Meeting

February 4, 2019, 7:00 p.m.
Manchester Room, Town Hall

Youth Commission Meeting

February 5, 2019, 6:00 p.m.
Manchester Room, Town Hall

Board of Directors Meeting

February 5, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

February 7, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Board of Education Meeting

February 11, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Economic Development Commission

February 14, 2019, 8:00 a.m.
Directors Room, Lincoln Center

Youth Commission Meeting

February 19, 2019, 6:00 p.m.
Manchester Room, Town Hall

Manchester Conservation Commission

February 19, 2019, 7:00 p.m.
Directors Room, Lincoln Center

Planning and Zoning Commission

February 20, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

February 21, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Advisory Board of Health Meeting

February 21, 2019, 6:00 p.m.
479 Main Street, Weiss Center

Advisory Rec and Park Commission

February 21, 2019, 6:00 p.m.
39 Lodge Drive

Board of Education Meeting

February 25, 2019, 6:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

February 26, 2019, 7:30 a.m.
Manchester Room, Town Hall

Zoning Board of Appeals

February 27, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

February 28, 2019, 4:00 p.m.
Directors Room, Lincoln Center