



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

October 2018

Holiday Closings

Town of Manchester Offices will be closed in observance of Columbus Day on Monday, October 8, 2018. Mary Cheney Library and Whiton Memorial Library will also be closed. Trash collection for the week will be on the regular schedule.

Customer Service and Information Center

Manchester Road Race

The 82nd running of the Manchester Road Race takes place Thanksgiving Day, November 22 at 10:00 a.m. New this Year: Veterans' Row! The Manchester Road Race is pleased to honor the service of the men and women who have served our country in the military. Information and online registration is available now at www.manchesterroadrace.com.

Fall Leaf Collection Program

Mark your calendars! Area 1 vacuum collection begins November 13. Area 2 vacuum collection begins November 26. Rake leaves to the front of your property, prior to your scheduled collection. Do not block sidewalks; do not rake leaves into the street or place leaves between the street and sidewalk. It is a violation of town codes to block sidewalks and streets with leaves.

In addition to the vacuum program, residents can also set out paper leaf bags for curbside collection on the day of their normal refuse/recycling collection. Also, residents may drop off loose or paper bagged leaves at the Transfer Station composting area year-round from 7:15 a.m. to 3:15 p.m., Monday - Saturday. During hours when the Transfer Station is closed, ONLY residents may drop off loose or paper bagged leaves at the parking lot at 263 Olcott Street from October 15 through December 31. (No brush or plastic bags, please. No contractors are allowed to use this drop site.)

Full details regarding the 2018 Leaf Collection Program are available online. You can also find your area online using the search tool:

<http://eservices.townofmanchester.org/leafroutes/Default.cfm>

Assessment and Collection

Our annual October 1st assessment date is here. Assessment and Collection staff has been busy on the October 1, 2018 Grand List. Real estate field work and input continues, and will continue for weeks to come.

Personal Property Declarations for 2018 were mailed in September to approximately 3,100 personal property accounts. These declarations are mailed annually and must be filed by Thursday, November 1, 2018. Anyone who obtained a declaration and questions how to

complete it is welcome to call the Assessor's Office at 860-647-3015 or bring their declaration into the Office of Assessment and Collection for assistance during business hours (Monday through Friday, 8:30 a.m. through 5:00 p.m.).

As in past years, Charles B. Feldman and Associates has been engaged to conduct audits of personal property accounts for this year. Mr. Feldman's firm has performed this service for Manchester since 2004.

We anticipate receiving the information for the 2017 Supplemental Grand List from the Connecticut Department of Motor Vehicles in late October or early November. The Supplemental Grand List consists of vehicles registered after the October 1, 2017 assessment date, and therefore not billed with the Motor Vehicle Regular Grand List tax bills mailed in June 2018. The Supplemental Grand List tax bills will be mailed in late December 2018.

We also continue to collect tax bills, water and sewer bills and parking tickets on a daily basis. Anyone who has not yet paid their July 2018 tax bill should contact the Office of Assessment and Collection at 860-647-3018 to find out their current balance, if applicable.

Manchester Fire Rescue EMS Monthly Activity Statistics - August 2018

Types of Incidents

Medical/Rescue	614
Fire	10
Hazardous Condition (No Fire)	26
Public Service	21
Good Intent	55
Total Incidents	782

Fire Prevention Week

Fire Prevention Week was established to commemorate the Great Chicago Fire of 1871 that killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres. The fire began on October 8, but continued into and did most of its damage on October 9, 1871.

This year's Fire Prevention Week is October 7 through 13. Firefighters will be visiting schools and daycare centers to teach children about fire safety. Learn more about fire safety at the National Fire Protection Association website (www.nfpa.org).

The 2018 Fire Prevention Week message is: **"LOOK. LISTEN. LEARN. Be aware. Fire can happen anywhere."**

Health Department

October is Breast Cancer Awareness Month. Throughout October, the Manchester Health Department promotes breast cancer awareness by giving out free educational gift packs in addition to displaying Nancy K. Pilver Awareness Wreaths at the Town Hall, Community Y, Senior Center and the Mary Cheney Library. A "Hugs and Kisses to Conquer Cancer" quilt

created by Manchester Seniors is also on display at Town Hall. The Health Department hosts Hartford Health Care's *Take the Time Digital Mobile Mammography* across the street from the Community Y, at the Skate Park parking lot and Breast Cancer Research Stamps are available to purchase at Customer Service at Town Hall.

Department of Leisure, Family and Recreation

Recreation Division

Aquatic Programming: Aquatic programming, including swim lessons, will begin at the Manchester High School pools the week of October 1. Programming will take place six days a week at both the IOH and Main pools.

Swimming Lessons: Swimming lessons for youth and adults begins the week of October 1. Lessons are offered evenings and weekends. Classes are available for ages 6 months - adults. Registration is currently underway.

Exercise Classes: A variety of aquatic exercise classes begin the week of October 1 including Adult Lap Swimming, Adult Beginner Swimming Lessons, Total Aqua, Aqua Circuit, Aqua Arthritis, Swim For Fitness, Swim For Life.

Start Smart Soccer: Start Smart Soccer for parents and children ages 3-5 will be held at the Community Y Recreation Center beginning Saturday, October 13. This six week program teaches fundamentals of soccer while promoting a parent/child learning environment.

Community Y Recreation Center: The Community Y Recreation Center fall schedule will begin the week of October 12. Open Gym hours are 6:00-9:30 p.m. M-F, and Saturday, 10:00 a.m. – 5:00 p.m. The Fitness Center is open 8:30 a.m. - 9:00 p.m., M-F and 10:00 a.m. - 5:00 p.m. on Saturdays. Office hours are 8:30 a.m. - 9:00 p.m., M-F and 10:00 a.m. – 5:00 p.m. on Saturdays.

Fitness Classes: A full complement of land based fitness classes will be offered at the Community Y Recreation Center: Tapercize Levels 1-4, Yoga for Active Lifestyles, Total Body PLUS, Strength for Life, Pilates, Fit for Delivery and personal training.

Pavilion Rental at Northwest Park. Grand, open sided, covered 55' pavilion with picnic tables, a full kitchen, prep area, serving windows and rest rooms. 68 rentals from April – September. Average guests per rental - 125. Total guests to the park - approximately 8,500 for the season.

Northwest Park Pavilion, Park, Early Childhood Education Center, Boundless

Playground: Continue to monitor and coordinate maintenance of the buildings, pavilion, playground, trash maintenance and trails at Northwest Park. Continual collaboration and cooperative dialogue with the Public Works Department and Parks Department.

Northwest Park Outdoor Volleyball Courts: Coordinated and executed the rental of the volleyball courts with a local high school summer team. It is great to see the courts being utilized during the summer four nights per week. Rental of the courts also became an income generated venture.

Spruce Street Market Nights: Continue to collaborate, supervise and coordinate all aspects of the market with the Office and Neighborhoods and Families. Co-supervise the market

Wednesday evenings June through October, 4:00 – 7:00 p.m. Accommodate, greet and serve an average of 300 guests per market.

EastSide Resource Center: Continue to collaborate, initiate and implement creative community events and programs for our “friends and families” living in our neighborhood and visitors from all areas of Manchester and surrounding towns. Also offer assistance with the building and grounds of the facility complex.

Nathan Hale Recreation Center: Coordinated summer drop-in badminton program averaging 15 participants per night and PAL double-dutch jump rope program the months of May – July averaging 25 participants per class.

Outdoor Pickleball: Continue communication and regional notifications with over 100 pickleball players in our Pickleball email networking group. Direct visitors to the regional courts and introduce many new players to regional play of the popular and growing activity. We are averaging 50 players Monday through Friday during evening play.

NEW PeaceLove Workshops: PeaceLove is an expressive arts studio that is focused on mental health and mental wellness and uses art as a way to feel better. People often think that their mental health is something they should deal with on their own, without talking about it, without support and without resources. PeaceLove is changing how people think about mental health. Through expressive arts programs and sharing stories, we help people find their inner voice, make meaningful connections and discover new tools for wellness. (Collaborative class with YSB, ONF and Recreation divisions).

Jukido is a self-defense system first and foremost. Jukido turns the attacker’s own strength and energy against them. Taught in a safe and enjoyable environment.

Walk Live Power classes: Exciting, motivating music along with four basic steps make this walk fun and suitable for all fitness levels.

Adult Special Needs Camp: 54th year of summer fun. Camp Kennedy Adult Week was conducted for one week this summer. Thirty adults enjoyed a week chock full of fun (August 13 – 17 from 9am – 3pm). Campers enjoyed excursions to a variety of places including bowling, movies, mall shopping, Essex Train and Boat Ride and camp dance party with DJ Dale. Other activities included crafts, games, hiking, pizza party and good ole’ fashion fun!

Special Events/Family Programming

Yellow Bike Program /OurParks Gear and Bike Shop: Have you heard about our new summer bike sharing program for Manchester residents? Bikes will be available Monday – Friday from 5:30 – 8:30pm at Charter Oak Park to residents with an active Recreation membership card. Riders under 18 years of age must have a consent and waiver form completed by a parent or guardian once per season. Come to the brand new OurParks Gear & Bike Shop (former warming hut) to check us out!

Basketball Hall of Fame Clinic and Lunch: Youth ages 7 – 12 will learn the skills of dribbling, shooting, passing, defense and rebounding from experienced co-ed high school and college basketball players through a series of skill stations. Register now for this exciting clinic that will take place at the Mahoney Recreation Center on Saturday, January 12th from 10:00am – 2:00pm. Be sure not to wait to register as this clinic typically fills fast!

Office of Neighborhoods and Families Division

Adult Learnshops

Preparing Your Garden for Spring: The growing season may be coming to an end, but your garden still needs you! Get a jump start on preparing your garden for next year's spring plantings. Join us on Wednesday, October 3 from 6:00 – 7:00 p.m. at the Spruce Street Community Garden.

Special Events/Family Programming

Spruce Street Market: Join us on Wednesdays from 4:00 – 7:00 p.m., June 13 – October 17, for this community market dedicated to promoting locally made/grown products and neighborhood economic success. Fresh produce can be purchased using SNAP and the Connecticut Farmers Market Nutrition Programs (WIC and Senior).

Youth Service Bureau Division

Early Childhood Programming

Early Childhood Center: Registration for fall Early Childhood programming at the Northwest Park Early Childhood Center has begun! Register for wonderful programming such as Cradle to Crayons and the Mommy & Me Playgroup!

Partners in Play: This program is designed to provide young children with the opportunity to discover learning through music, movement and arts & crafts. Children will experience socialization while parents or caregivers are present. Wonder Years (ages 1 – 2), Wee Two (ages 2 – 4) and Happy Together (ages 3 – 5) are all held at the Northwest Park Early Childhood Center during various weekday mornings, starting September 18.

Mommy & Me Playgroup: This program is for caretakers and their infants up to early walking age to socialize themselves as well as their babies in an unstructured playgroup atmosphere. Come when you can! A private changing and feeding room is available. Registration is not required, but please email Caitlin if you would like to join that week, or for the entire session, at cmcnamara@manchesterct.gov. Playgroup will be held on Tuesdays from 3:00 – 4:30 p.m. starting September 18.

Youth Programming

Teen Center: The YSB Teen Center is open Monday – Friday from 2:30 – 5:30 p.m. Teens are asked to bring their recreation cards as they will now be swiped at the Teen Center. If your child does not have a recreation card, they can now obtain one right at the Teen Center!

Recent Police Activity – August 2018

Monthly Stats

Total Calls for Service	5,970
Total Police Cases	1,333
Total 911 Calls	2,091

Emergency Calls

8 th District	188
Town Fire	763
PD	5,019

Town Clerk's Office

	<i>Month End Report August 2018</i>	<i>July 2018 – June 2019 (Fiscal Year to date)</i>
Total Customers Serviced	2,434	4,993
Land Records	691	1,326
Vitals	736	1,456
Marriage Licenses	44	82
Dog Licenses	188	678
Notarizations	99	177
Trade Names	7	18
Dissolution Trade Names	1	4
Foreclosure Registrations	26	49
Total Revenue	\$150,970.09	\$279,959.09

Employee News

Recently Retired

Dan Bontempo – Manchester Police Department

Marc Montminy – Manchester Police Department

Recently Promoted

Gary Laliberte – Fire Lieutenant, Manchester Fire-Rescue-EMS

Brenda Williams – Lab Director, Water Department

Recently Hired

Colton Dubois -Water Department

October 2018

Building Committee Meeting

October 1, 2018, 7:00 p.m.
Manchester Room, Town Hall

Planning and Zoning Commission

October 1, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Meeting

October 2, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

DMSSD Board of Commissioners Meeting

October 3, 2018, 8:00 a.m.
WORK_SPACE, 901 Main Street

Redevelopment Agency Meeting

October 4, 2018, 7:30 a.m.
Hearing Room, Lincoln Center

Senior Center Advisory Committee

October 5, 2018, 9:00 a.m.
Senior Center, 549 East Middle Turnpike

Board of Education Meeting

October 9, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Cheney Hall Foundation Meeting

October 10, 2018, 6:00 p.m.
Cheney Hall, 177 Hartford Road

Economic Development Commission

October 11, 2018, 8:00 a.m.
Directors Room, Lincoln Center

Arts Commission Meeting

October 11, 2018, 5:30 p.m.
Law Library, Town Hall

Planning and Zoning Commission

October 15, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Manchester Conservation Commission

October 18, 2018, 7:00 p.m.
Directors Room, Lincoln Center

Redevelopment Agency Meeting

October 18, 2018, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District Commission Meeting

October 18, 2018, 5:00 p.m.
Hearing Room, Lincoln Center

Advisory Recreation and Park Commission

October 18, 2018, 6:00 p.m.
Lodge at Center Springs Park, 39 Lodge Drive

Board of Education Meeting

October 22, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

October 23, 2018, 7:30 a.m.
Manchester Room, Town Hall

Zoning Board of Appeals

October 24, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

October 25, 2018, 4:00 p.m.
Directors Room, Lincoln Center