



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

June 2018

Pride Week

2018 marks the twenty-seventh anniversary of Pride in Manchester, full of free activities for all ages. Pride celebrates our town's heritage -- past, present, and future -- music, art, and history!

Pride Week starts with a Senior Dance on Friday, June 1 at the Senior Center. Our FREE Outdoor Concert in the Park on Saturday, June 3 in Downtown's Center Memorial Park, will include a program honoring our Hometown Heroes. Food is available from vendors throughout the evening. Pride Week culminates with Free Museum Day in the Historic District on Saturday, June 9.

Throughout the week there are also many independently sponsored events, including "Love Sick" at Little Theatre of Manchester, an East Side Pride Clean-Up on June 2, Art in the Park art show and sale on Sunday, June 3, various hikes, a week long tag sale by the Land Conservation Trust and much more.

For more information go to <http://prideinmanchester.townofmanchester.org>

Fireworks and Barbeque - Saturday, July 7 (rain date July 8) – James Dutch Fogarty Independence Day Celebration at MCC. Tickets for the annual Chicken BBQ (\$10) will be on sale soon in the Town Hall Customer Service and Information Center, open Monday–Friday, 8:00 a.m. – 5:00 p.m. For more information, please call 860-647-5235. All-aerial fireworks display begins at 9:30 p.m.

Customer Service & Information Center

Manchester T-shirts & Hats - Get ready for “Pride in Manchester” Week with your very own Manchester T-shirt or hat! Come and shop in the Customer Service & Information Center Gift Shoppe at Town Hall. Varieties include City of Village Charm, Hike the Hockanum, Historical Society Woodbridge Farmstead, MDOG, Cruisin’ on Main, Firefighters Breast Cancer Support, Firefighters Memorial Garden, and Manchester Land Trust. Manchester baseball caps and vintage Cruisin’ shirts are only \$5.00! A complete listing of Manchester merchandise for sale is available online, or visit us Mon.-Fri. 8am-5pm. 860-647-5235.

<http://customerservice1.townofmanchester.org/index.cfm/merchandise/>

Assessment & Collection

The State-mandated time period for qualifying seniors to apply for the Homeowner's Program, HELP program and Senior Volunteer Tax Credit Program ended on May 15. The State of Connecticut's Senior Homeowner's Tax Credit Program is a two-year program, with roughly half the participants applying in any one year, roughly 300 people re-apply each year. In addition, we are finalizing development of an application for Gold Star parents and surviving

spouses, in conjunction with the ordinance that was recently passed by the Board of Directors. This application will be available at the Office of Assessment & Collection, and will be on our web page. We will also revise our "Property Tax Relief for Veterans, Seniors and Disabled Persons" to include information about the Gold Star exemption.

The Office of Assessment & Collection is preparing to mail tax bills sometime in mid-to-late June 2018, though we might be later than our usual mailing time frame due to the State budget uncertainty and delays in addressing that uncertainty. An estimated 68,000 tax bills will be mailed which includes over 17,000 real estate tax bills, over 47,000 motor vehicle tax bills and over 3,000 personal property tax bills. We will once again use "statement billing" for our motor vehicle tax bills, which means that taxpayers receive an itemized listing of their motor vehicle tax bills, rather than a separately mailed tax bill for each vehicle. Since this still provides a separate amount for each vehicle, it is easy to determine the tax amount for each vehicle. It also reduces the risk of tax bills being lost in the mail and saves several thousand dollars in printing and postage expenses.

Taxpayers are reminded that their real estate bills will reflect assessments set at 70% of market value as of October 1, 2016, the effective date of Manchester's current revaluation. Current tax payments, mailed in June 2018 are due by 6:00 p.m. on Wednesday, August 1, 2018. Current taxes include Motor Vehicle tax bills, and the first installment for Real Estate and Personal Property. Failure to make timely payments will subject taxpayers to interest charge of 1.5% per month from the July 1, 2018 due date, with a minimum of \$2.00. Please note that there is no mailing for the second Real Estate and Personal Property bill installment. Both payment coupons are included with the bill mailed in June. We urge taxpayers to mark their calendars for mid-January 2019 as a reminder to make their second installment payment.

Current tax payments (not delinquent) may also be made at the Customer Service & Information Center in Town Hall. Also, for your convenience, there is a night drop box available near the handicap accessible door to the rear of Manchester Town Hall, 41 Center Street. You may reach the Office of Assessment & Collection at 860-647-3018 for tax collection questions, or 860-647-3016 for assessment questions.

The Office of Assessment & Collection will be open 8:30 a.m. to 5:00 p.m. Monday-Friday. Special extended hours of operation will be offered on Wednesday, August 1, 2018 until 6:00 p.m. The Office of Assessment & Collection is anticipating delays in responding to customer questions and customer services this year as two of our full-time staff members are on extended medical leaves. While we regret and apologize for any delays in serving our customers, this is an unfortunate, but unavoidable, temporary situation. Delays are likely to be at their peak between 11:30 a.m. to 2:00 p.m., during the first week after our tax bills are sent, and during the time frame from July 28, 2018 through August 1, 2018. We recommend that our customers consider using our office's services at times when there is traditionally less demand, such as between 9:30 and 11:00 a.m., and between 2:30 and 3:30 p.m. or that customers pay by mail or online, or refer to the Assessment & Collection department page on the Town's web site, where information about many basic questions, as well as links to our online database and online payment systems are provided. We also recommend that those paying taxes online consider doing so prior to July 27, 2018 as over the last few days of the payment cycle, we typically experience a heavy volume of people paying taxes online, and demand often may exceed the available bandwidth to accommodate all users.

Manchester Fire Rescue EMS

Monthly Activity Statistics - April 2018

Types of Incidents	
Medical/Rescue	574
Fire	12
Hazardous Condition (No Fire)	24
Public Service	25
Good Intent	38
Fire Alarm Activations – No Fire	39
Total Incidents	712

Summer Season: Peak Time for Grill Fires

The National Fire Protection Association (NFPA) recommends that grillers pay particular attention to safety in the summer months when home fires involving grilling incidents occur most often.

Three out of five households own a gas grill, according to NFPA's "Home Fires Involving Cooking Equipment" report, which translates to a lot of tasty meals. But it also means there's an increased risk of home fires. Each year an average of 8,750 home fires are caused by grilling.

NFPA reminds everyone that all types of grills pose a risk for fires and burn injuries. When grilling, NFPA suggests the following:

- Propane and charcoal BBQ grills should only be used outdoors.
- The grill should be placed well away from the home, deck railings and out from under eaves and overhanging branches.
- Keep children and pets at least three feet away from the grill area.
- Keep your grill clean by removing grease or fat buildup from the grates and in the trays below.
- Keep combustible materials at least three feet away from the grill area.
- Never leave your grill unattended when in use.

Recent Police Activity – April 2018

Monthly Stats

Total Calls for Service	6,471
Total Police Cases	1,128
Total 911 Calls	1,758
Emergency Calls	
8 th District	212
Town Fire	752
PD	5,507

Department of Leisure, Family and Recreation

Announcements

The Spruce Street Market is currently accepting vendor applications from farmers, crafters, and artists. For more information and vendor application, visit us on Facebook at <https://www.facebook.com/SpruceStreetMarketCT>. Or pick up an application at the Eastside Neighborhood Resource Center, 153 Spruce Street, or at Town Hall. East Side Residents: Call (860) 647-3089 for information.

Spruce Street Market Nights - Wednesdays, June 13 – October 17, 4:00 – 7:00 p.m. (No Market on July 4). Shop local and support Connecticut farmers, artists, and artisans. We accept SNAP and Senior/WIC FMNP Benefits. Double your SNAP dollars – spend \$10; get \$20 worth of CT Grown produce. 153 & 160 Spruce Street.

June Highlights

June 13 - Live music with Bill Ludwig & Quoron Walker. Artist meet-and-greet with Marnise Nicole. Wool spinning demo with Mary Vlaar. Manchester PAL Double Dutch Team Showcase.

June 20 - Nick Cutraneo Guitar School Showcase. Free garden workshop: “Planting Summer Flowers.”

June 27- 4:00 – 7:00 p.m. - Live music with Marmo & the Guinea Pigs. “Wooden, Worn, and Weathered” Art Opening. Beading demo with Birdee’s Beads.

Recreation Division

Summer Registration & Passes

Program Registration: Please note that summer program (June - August) registration began on Wednesday, May 16th for residents and Friday, May 18th for non-residents! Registration can be done online, in person, or over the phone. Payment, when applicable, is due at the time of registration; online and phone registration can be processed using Visa or MasterCard. Our full summer program brochure is available online at <http://recreation.townofmanchester.org/> by clicking the Brochures link! *See Aquatics for swim lesson registration information.*

Membership: The new membership year began September 1, 2017 and with it came our exciting new card system! Now youth, adults and seniors of Manchester can choose between a wallet sized card, or key chain sized cards, which will be renewed year to year instead of printing new cards every year. Membership cards can be obtained at the Center Springs Main Office, Community Y Rec Center and Customer Service at Town Hall. Senior cards can also be purchased at the Senior Center. Please note that youth cards can no longer be processed at the libraries. Proof of residency is required each year when obtaining your card to verify current resident status. Membership cards are valid at all of our rec centers, indoor and outdoor pools, as well as the Fitness Center at the Community Y Rec Center. It is almost outdoor pool season time, so be sure to visit us today!

Pickleball Outdoor play at the Nike Site courts has begun! The players are extremely grateful for the outdoor facility. Indoor play ends the end of May so the courts will be bustling during the month of June.

North West Park Pavilion Rentals: Every Friday, Saturday and Sunday is rented for the month of June. A total of fourteen rentals are booked for the month.

Nathan Hale continues to lend itself to hosting Board of Education seminars, Drop-in-Badminton, PAL/ONF after school programming, PAL after school double dutch program and YSB classes.

Spruce Street Market – begins Wednesday, June 13 from 4-7pm. Division collaboration and coordination continues to create a unified and seamless market event.

Aquatics

- Swim lesson registration for summer swimming lessons will begin on Saturday, June 9 at 9:00 a.m. Registration for swimming lessons is available on-line in addition to in person registration. Swim lessons are held at all outdoor pools and offered both in the morning and evening.
- Globe Hollow Swimming Area will open for pre-season swimming June 18- 24, Monday – Friday, 3:00-6:00 p.m., and Saturday and Sunday from 1:00-6:00 p.m. Valid Recreation facility passes or day passes are required for admittance to the facility.
- All municipal swimming pools will open for the summer season beginning Monday, June 25. Visit <http://recreation.townofmanchester.org/> for updated pool schedules.
- A variety of aquatic exercise classes will be offered at Salters and Swanson pool this summer. Classes are held Monday- Thursday nights. Classes include: Aqua Circuit, Total Aqua, Swim for Fitness and Swim for Life.
- Teen swim lessons and adult swim lessons will be held at Salters pool on Sundays throughout the summer. These lessons are designed specifically for the beginner swimmer to learn water safety and gain confidence in the water in a peer-based learning environment.
- *Slide Into Summer at Waddell Pool* - Friday, June 29, 6:00-7:30 p.m. Children of all ages are welcome to try out the NEW water slide, play water games, enjoy popsicles on the grass and dance the night away to some summer beach jams. Pool passes required for all patrons entering the facility.
- *Grandparent and Child Open Swim*: Tuesdays and Thursdays, 10:30-11:30 a.m. at West Side Pool - Grandparents, bring a child with you to a fun, relaxed open swim time. Noodles and pools toys will be provided for an enjoyable time with your special little one. Grandparents must possess a valid Senior Center card or Rec card.
- *Semi-Private Swim Lessons* open to (Manchester Residents ONLY-Ages 5 and up) Private swim lessons (1:1) and semi-private swim lessons (1:2), structured to cater to meet you or your child's specific instructional needs. Aquatics staff will customize a personal swim lesson schedule with an experienced instructor. Lessons will be available in the mornings and evenings.
- The Community Y Recreation Center will begin summer hours on Monday, June 4. Hours will be Monday-Friday, 8:30 a.m.-8:00 p.m. and Saturday, 9:00 a.m.-12:00 noon.
- The Community Y Recreation Center will be offering a full complement of land based fitness classes including: Total Body Plus, Pilates, Yoga for Active Lifestyles, Jukido for kids and adults, Strength for Life, Personal Training and Fit for Delivery.

Youth Service Bureau

- *Middle School Social* - Friday, June 8, 2018, (at YSB Teen Center) - Students in grades 6-8 are welcome to come and enjoy pre summer activities. Registration is not required. For more information, please contact Terri Olson (860) 647-5260 or tolson@manchesterct.gov.
- *Community Service at MACC Soup Kitchen* - Saturday, June 16, 2018 from 9-1:30pm
Teens can volunteer at the MACC soup kitchen which provides meals for the community. This is open to youth in grades 8-12. Registration is required and space is limited. For more information, please contact Terri Olson (860) 647-5260 or tolson@manchesterct.gov.
- *Trails Day* is a Manchester Plays On! event in which families will have the opportunity to engage in a short interactive hike as well as make their own trail mix! Saturday June 2, 2018 from 10-11:30am. Northwest Park Early Childhood Center, 448 Tolland Turnpike, Activity Building 1. No registration required. Call or email Caitlin for details at (860)647-5269 or CMcnamara@manchesterct.gov.
- *Come Fly With Us* is a Manchester Plays On! event. We will be making bird feeders, flying kites and gliders, and touring the aviary at Wickham Park. Park entrance will be covered by Manchester Plays On! for all families who attend this event. Tuesday June 26, 2018, 10:00am-12:00pm. Wickham Park, Laurel Grove Pavilion. No registration required. Call or email Caitlin for details at (860)647-5269 or CMcnamara@manchesterct.gov.

Town Clerk's Office

	<i>Month End Report April 2018</i>	<i>July 2017 – June 2018 (Fiscal Year to date)</i>
Total Customers Served	2,305	22,390
Land Records	611	5,795
Vitals	745	6,910
Marriage Licenses	28	228
Dog Licenses	51	1,081
Notarizations	48	427
Trade Names	21	139
Dissolution Trade Names	5	51
Foreclosure Registrations	27	294
Total Revenue	\$125,338.69	\$1,279,593.62

Employee News

Recently Hired

Tim Bockus – Director of Public Works
Paige Russo – Dispatcher

Recently Promoted

Jason DeNardis – Maintainer II, Public Works
Marianne Stefanov – Land Records Clerk I

June 2018

Building Committee Meeting

June 4, 2018, 7:00 p.m.
Manchester Room, Town Hall

Planning and Zoning Commission

June 4, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Manchester Youth Commission Annual Report

June 5, 2018, 5:30 p.m.
153 Spruce Street

Board of Directors Meeting

June 5, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

June 7, 2018, 7:30 a.m.
Hearing Room, Lincoln Center

Board of Education Meeting

June 11, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Cheney Hall Foundation Meeting

June 13, 2018, 6:00 p.m.
Cheney Hall

Economic Development Commission

June 14, 2018, 8:00 a.m.
Directors Room, Lincoln Center

Planning and Zoning Commission

June 18, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Manchester Conservation Commission

June 19, 2018, 7:00 p.m.
Directors Room, Lincoln Center

Redevelopment Agency Meeting

June 21, 2018, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District Commission Meeting

June 21, 2018, 5:00 p.m.
Hearing Room, Lincoln Center

Advisory Recreation & Parks Commission Meeting

June 21, 2018, 6:00 p.m.
Lodge at Center Springs Park, 39 Lodge
Drive

Board of Education Budget Meeting

June 25, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

June 26, 2018, 7:30 a.m.
Manchester Room, Town Hall

Zoning Board of Appeals Meeting

June 27, 2018, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

June 28, 2018, 4:00 p.m.
Directors Room, Lincoln Center