



Scott Shanley  
General Manager

# *Town of Manchester*

## **General Manager's Report**

March 2018

### **Yard Waste Collection**

Yard Waste Collection is scheduled to resume on Monday, March 19, weather permitting. Leaves, grass clippings, and shrubbery trimmings that are placed in paper bags will be collected on your regular garbage collection day every week beginning on the 3rd Monday in March. Any left over Christmas trees, as well as bundled brush (prepared to no longer than 4 feet in length and 4 inches or less in diameter) can also be placed at the curb for collection. Both paper bags and bundles of brush must weigh less than 40 pounds to ensure collection. A separate truck picks up yard waste materials for composting at the Town's Landfill and Transfer Station site. Paper bags are available for purchase at the Landfill Office, Senior Citizens Center, the Community Y, and the Town Hall Customer Service & Information Center during regular business hours. More information on Yard Waste Collection is available online: <http://sanitation1.townofmanchester.org/index.cfm/residential-collection/curbside-yard-waste-collection/>

### **Income Tax Forms**

Limited copies of basic Federal tax forms are available at the Town Libraries and the Town Hall Customer Service & Information Center. Forms and publications can be downloaded from [www.ct.gov/drs](http://www.ct.gov/drs) (state) and [www.irs.gov](http://www.irs.gov) (federal). You may also request Federal forms be mailed directly to you by calling 1-800-829-3676.

### **No-cost Income Tax Services Offered in 2018**

There are several options available to file your simple income tax returns FREE OF CHARGE (for low to middle income families, older adults and individuals making no more than \$54,000 per year). Details are available on the Town's webpage <http://eitc.townofmanchester.org/> or by calling 860-647-3092.

### **Customer Service and Information Center**

Manchester Gifts! For those in search of unique "Manchester" gifts, please visit the Customer Service & Information Center Gift Shoppe in Town Hall! Gifts include trivets, a variety of local T-shirts, hats, tote bags, mugs, historical books, greeting cards, Pride in Manchester blankets, MDOG sweatshirts, Road Race books, Cruisin' posters, merchandise from the Wall That Heals event, and much more! We also sell American Flags! Or consider making a donation to the Memorial Tree Planting Program by calling 860-647-5235. Hours are 8am-5pm Mon.-Fri. <http://customerservice1.townofmanchester.org/index.cfm/merchandise/>

## Manchester Fire Rescue EMS

### Monthly Activity Statistics - January 2018

#### Types of Incidents

Medical/Rescue	636
Fire	16
Hazardous Condition (No Fire)	28
Public Service	49
Good Intent	56
Fire Alarm Activations – No Fire	45
Total Incidents	830

#### Change Your Clocks – Change Your Batteries – March 11, 2018

As Daylight Savings Time approaches on Sunday, March 11, we'd like to remind you to make another change that could save your lives — changing the batteries in your smoke alarms and carbon monoxide detectors. Communities nationwide witness tragic home fire deaths each year. An average of three children per day die in home fires and 80 percent of those occur in homes without working smoke alarms. Non-working smoke alarms rob residents of the protective benefits home fire safety devices were designed to provide. The most commonly cited cause of non-working smoke alarms: dead or missing batteries. The simple yet powerful act of changing the batteries in smoke alarms and carbon monoxide detectors when you change your clocks on March 11 is one of the simplest, most effective ways to reduce these tragic deaths and injuries. If you have purchased the newer smoke and carbon monoxide detectors that have sealed batteries that last 10 years ..... Congratulations! You have made a wise investment in the safety of your family! All you need to do is press the "TEST" button and ensure that it's working. Please replace any smoke alarm that is more than 10 years old.

### Town Clerk's Office

	<i>Month End Report January 2018</i>	<i>July 2017 – June 2018 (Fiscal Year to date)</i>
Total Customers Serviced	2,285	15,651
Land Records	503	4,224
Vitals	811	4,611
Marriage Licenses	5	176
Dog Licenses	38	384
Notarizations	46	293
Trade Names	12	84
Dissolution Trade Names	3	39
Foreclosure Registrations	40	217
Total Revenue	\$88,938.63	\$851,421.60

**Employee News**

**Recently Hired**

Gabriela Laureano – Assessment and Collection

Laira Rehbein – Assessment and Collection

Blake St. John – Manchester Fire-Rescue-EMS

Trevor Shaw-Mumford – Manchester Library

**Recently Retired**

Ross Grant – Public Works

**Recently Promoted**

Joseph Davis – Manchester Police Department

Daniel Doyon – Manchester Police Department

Kerri Rosa – Manchester Police Department

## *March 2018*

### **Redevelopment Agency**

March 1, 2018, 7:30AM  
Hearing Room, Lincoln Center

### **BOD/BOE Joint Special Meeting**

March 1, 2018, 7:00 p.m.  
Hearing Room, Lincoln Center

### **Senior Center Advisory Committee**

March 2, 2018, 9:00AM  
Senior Center, 549 East Middle Turnpike

### **Planning and Zoning Commission**

March 5, 2018, 7:00PM  
Hearing Room, Lincoln Center

### **Board of Directors Meeting**

March 6, 2018, 7:00PM  
Hearing Room, Lincoln Center

### **Budget Presentation to the Board of Directors**

March 7, 2018, 7:30 a.m.  
Manchester Room, Town Hall

### **Budget Workshop #1**

March 7, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Economic Development Commission**

March 8, 2018, 8:00AM  
Directors Room, Lincoln Center

### **Budget Workshop #2**

Thursday, March 8, 2018, 6:30 p.m.  
Hearing Room, Lincoln Center

### **Board of Education Meeting**

March 12, 2018, 7:00PM  
Hearing Room, Lincoln Center

### **Budget Workshop #3**

March 13, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Public Hearing - Budget**

March 14, 2018, 7:00 p.m.  
Hearing Room, Lincoln Center

### **Redevelopment Agency Meeting**

March 15, 2018, 7:30AM  
Hearing Room, Lincoln Center

### **Cheney Brothers National Historic District Commission**

March 15, 2018, 5:00PM  
Manchester Room, Town Hall

### **Budget Workshop #4**

March 15, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Advisory Recreation and Parks Commission Meeting**

March 15, 2018, 6:00PM  
Lodge at Center Springs Park, 39 Lodge Drive

### **Planning and Zoning Commission**

March 19, 2018, 7:00PM  
Hearing Room, Lincoln Center

### **Budget Workshop #5**

March 20, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Conservation Commission**

March 20, 2018, 7:00PM  
Directors Room, Lincoln Center

### **Pension Board Meeting**

March 22, 2018, 4:00PM  
Directors Room, Lincoln Center

### **Budget Workshop #6**

March 22, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Board of Education Meeting**

March 26, 2018, 7:00PM  
Hearing Room, Lincoln Center

### **Board of Directors Policy Briefing Meeting**

March 27, 2018, 7:30AM  
Manchester Room, Town Hall

### **Budget Workshop #7 (as needed)**

March 27, 2018, 5:30 p.m.  
Hearing Room, Lincoln Center

### **Zoning Board of Appeals Meeting**

March 28, 2018, 7:00PM  
Hearing Room, Lincoln Center