



**Town of Manchester  
Cemetery Lot Purchase Agreement**

**Rules and Regulations**

Revised: July 1, 2018

1. All lots shall be sold with perpetual care provided by the Cemetery.
2. Grave space must be paid in full before or at the time of burial.
3. Each grave space is sold with two (2) burial rights except an infant lot which is sold with one (1) burial right.
4. Each additional burial right will be subject to a fee pursuant to the most current fee schedule.
5. The maximum number of interments each grave space will accommodate are one (1) earth burial and/or four (4) cremation burials (subject to additional burial right fees). Cremation containers when placed upon an existing burial vault must not exceed eight inches (8") in height.
6. A winter service charge will be applied to all interments requiring snow and/or ice removal and jackhammering as determined by the Sexton or his designee.
7. All mowing, grading, planting, etc. will be done by the Cemetery Department to maintain a well-kept and consistent appearance throughout the Cemetery. Graves will not be mounded.
8. One fresh flower pot is permitted per lot. Placement of such shall be by the monument or on the monument line. In-ground plantings are prohibited. Flower beds, flower rails, perennials, bushes, trees, urns, and flower pots with artificial flower decorations are prohibited. Ceramic, glass, candles, lights, shepherd hooks, flags, balloons, pinwheels, figurines, etc. are prohibited.
9. All decorations shall be removed by March 15<sup>th</sup> and new decorations shall not be placed prior to April 15<sup>th</sup>.
10. Enclosures of any type are prohibited and corner posts marking lot boundaries must be flush with the ground. Any hedge, tree, monument or other items which have become a disfigurement and nuisance, shall upon notice to the owner be removed. Upon failure to do so, the Sexton or his designee shall have the power to remove same.
11. The Sexton or his designee or any other person under his direction, may at any time enter the grounds to conduct operations of the Cemetery.
12. The Cemetery shall reserve the right to put in all foundations for markers and monuments. Foundations for monuments or markers or the placing of monuments or markers on the lot will not be allowed until full payment is made for the entire lot.
13. Lot owners will be governed by the following as to type, size and location of monuments and markers. The Cemetery shall have the right to refuse permission for the installation of same which detract from the uniformity and appearance of the Cemetery.

Maximum dimensions of monument and marker in the East, West, Buckland, and Hillstown Road Cemeteries:

<u>Lot Size</u>	<u>Maximum Base Length</u>	<u>Maximum Base Width</u>	<u>including base and die Maximum Monument Height</u>
One (1) grave	Not permitted on single graves		
Two (2) graves	5'-0"	1'-2"	3'-6"
Three (3) graves	6'-0"	1'-2"	4'-0"
Four (4) graves in a line	7'-0"	1'-2"	4'-6"
Four (4) graves front to rear	5'-0"	1'-2"	3'-6"
Infant Lot and Cremation Lot	Not permitted on infant or cremation lots		

- A. The Town will not be responsible for minor nicks and scratches to monuments and markers due to regular maintenance as determined by the Sexton or his designee.
  - B. Lots containing two (2) or more grave spaces are allowed one (1) upright monument.
  - C. All graves are allowed no more than two (2) flush markers not to exceed one foot (1') wide by two feet (2') long. Placement of which shall be one foot (1') from the lot line and/or in the center of the grave space.
  - D. Infant lots are allowed one (1) flush marker not to exceed eight inches (8") wide by twelve inches (12") long.
  - E. Cremation lots are allowed two (2) flush markers not to exceed eight inches (8") wide by twelve inches (12") long.
  - F. All flush markers must be a minimum four inches (4") in thickness. Existing markers may be matched in older sections; otherwise must be flush.
  - G. Foundations for flush markers shall be the same size as the marker. (Dry set markers are permitted for preneed only; foundations are required after interment is made).
  - H. Foundations for monuments shall be the same size as the monument base and shall be placed against the lot line or as determined by the Sexton or his designee.
  - I. Monuments and Flush Markers in Veteran Sections:
    - a. White marble upright tablet is allowed on full grave lot only.
    - b. Bronze niche marker is allowed on cremation lot only.
    - c. If a spousal interment occurs in a Veteran's grave, a flush marker will be allowed. The marker must be made of granite or bronze and not exceed one foot (1') wide by two feet (2') long. The placement of which shall be one foot (1') from the lot line or in the center of the grave.
    - d. If a spousal interment occurs in a Veteran's cremation lot, a flush marker will be allowed. The marker must be made of granite or bronze and not exceed eight inches (8") wide by twelve inches (12") long.
14. Temporary name plates are permitted for a reasonable time; not to exceed three (3) months.
  15. Metal flag holders, fraternal emblems, temporary name plates, metal or wire devices are prohibited.
  16. Flags shall not be placed in Cemeteries more than three (3) days before Memorial Day and shall be removed within three (3) days after Fourth of July.
  17. No interment or disinterment shall be made on Sunday, unless for public health.
  18. The Cemetery shall reserve the right to restrict the use of all equipment used for interments such as tents, lowering devices, etc., not owned by the Cemetery.
  19. All earth burials shall be made in a concrete vault.
  20. Alcohol is prohibited on Town-owned property. See Town Ordinance §106.3 and §106.4.