



Scott Shanley
General Manager

Town of Manchester

General Manager's Report

March 2019

Yard Waste Collection

Yard Waste Collection is scheduled to resume on Monday, March 18, weather permitting. Leaves, grass clippings, and shrubbery trimmings placed in paper bags will be collected on your regular garbage collection day every week beginning on the 3rd Monday in March. Any left over Christmas trees, as well as bundled brush (prepared to no longer than 4 feet in length and 4 inches or less in diameter) can also be placed at the curb for collection. Both paper bags and bundles of brush must weigh less than 40 lbs. to ensure collection. A separate truck picks up yard waste materials for composting at the Town's Landfill and Transfer Station site. Paper bags are available for purchase at the Landfill Office, Senior Citizens Center, the Community Y, and the Town Hall Customer Service & Information Center during regular business hours. More information on Yard Waste Collection is available online: <http://sanitation1.townofmanchester.org/index.cfm/residential-collection/curbside-yard-waste-collection/>

Income Tax Forms

Limited copies of basic Federal tax forms are available at Town Libraries and the Town Hall Customer Service & Information Center. Forms and publications can be downloaded from www.ct.gov/drs (state) and www.irs.gov (federal). You may also request federal forms to be mailed directly to you by calling 1-800-829-3676.

No-cost Income Tax Services Offered in 2019

There are several options available to file your simple income tax returns FREE OF CHARGE. Simple income tax returns ONLY, for low to middle income families, older adults and individuals making no more than \$55,000 per year. Details are available on the Town's webpage or by calling 860-647-3092. <http://eitc.townofmanchester.org/>

Customer Service & Information Center

Manchester Gifts! For those in search of unique "Manchester" gifts, please visit the Customer Service & Information Center Gift Shoppe in Town Hall! Gifts include mugs, a variety of local T-shirts, hats, tote bags, trivets, historical books, greeting cards, Pride in Manchester blankets, MDOG sweatshirts, Road Race books, Cruisin' shirts, merchandise from the Wall That Heals event, and much more! We also sell American flags! Or consider making a donation to the Memorial Tree Planting Program by calling 860-647-5235. Hours are 8am-5pm Mon.-Fri. <http://customerservice1.townofmanchester.org/index.cfm/merchandise/>

Assessment and Collection

The Grand List of October 1, 2018 was signed on January 28, 2019 as required. Assessment notices for all real estate accounts with increased assessments, and all personal property accounts were mailed on January 31, 2019, which is within the ten days after the signing of the Grand List as required by statute. More details on the Grand List were provided previously.

Board of Assessment Appeals hearings for the Grand List of October 1, 2018 began in early March. The statutory deadline to file an appeal for a hearing with the Board of Assessment Appeals was February 20, 2019. Board of Assessment Appeals hearings will be held on:

Saturday, March 2, 2019 at 8:30 am
Tuesday, March 5, 2019 at 6:30 pm
Monday, March 11, 2019 at 6:30 pm
Tuesday, March 12, 2019 at 6:30 pm
Saturday, March 16, 2019 at 8:30 am (if necessary)
Monday, March 18, 2019 at 6:30 pm (if necessary)
Tuesday, March 19, 2019 at 6:30 pm (if necessary)
Thursday, March 21, 2019 at 6:30 pm (if necessary)
Saturday, September 7, 2019 at 8:30 am (motor vehicle appeals only)

After every Grand List, taxpayers have the right to appeal their assessment to the Board of Assessment Appeals, a process that happens every year. Manchester's Board of Assessment Appeals consists of five people at this time: David Dumaine (Chair), Aprill Shines (Secretary), Stephanie Knybel (member), David Wichman (alternate), and Timothy Bergin (alternate).

January and early February were busy months for the Assessment & Collection staff due to tax bill installments that were due by Friday, February 1, 2019. This year's tax payments included the second installment on real estate and personal property (where applicable), and supplemental motor vehicle tax bills. These tax bills, along with the completion of the Grand List always results in a very busy time in the Assessment & Collection Office.

Manchester Fire Rescue EMS

Monthly Activity Statistics - January 2019

Types of Incidents

Medical/Rescue	585
Fire	11
Hazardous Condition (No Fire)	39
Public Service	37
Good Intent	43
Fire Alarm Activations – No Fire	40
Total Incidents	755

Change Your Clocks – Change Your Batteries – March 10, 2019

As Daylight Saving Time approaches on Sunday, March 10th, we'd like to remind you to make another change that could save your life — changing the batteries in your smoke alarms and carbon monoxide detectors. Communities nationwide witness tragic home fire deaths each year. An average of three children per day die in home fires and 80 percent of those occur in homes without working smoke alarms. Non-working smoke alarms rob residents of the protective benefits home fire safety devices were designed to provide. The most commonly cited cause of non-working smoke alarms: dead or missing batteries. The simple yet powerful act of changing the batteries in smoke alarms and carbon monoxide detectors when you change

your clocks on March 10th is one of the simplest, most effective ways to reduce these tragic deaths and injuries. If you have purchased the newer smoke and carbon monoxide detectors that have sealed batteries that last 10 years Congratulations! You have made a wise investment in the safety of your family! All you need to do is press the "TEST" button and ensure that it's working. Please replace any smoke alarm that is more than 10 years old.

Human Services

Health Department

The Manchester Health Department and Manchester Senior Center are sponsoring, "Circus with A Purpose" Senior Health Fair 2019 on Thursday, March 28, 2019 from 10:00 a.m. to 2:00 p.m. at the Manchester Senior Center. There will be over 50 vendors providing free health screenings, demonstrations and display tables.

Screenings available include: glucose, blood pressure, oral cancer, hearing, osteoporosis, balance, memory, colon cancer, Hartford Hospital Mobile mammogram and depression. There will be Tibetan bowl therapy, sound healing and 5 minute chair massage demonstrations. October Kitchen and Shop Rite will provide nutritional education including food samples. Seniors can learn about a wide range of topics, including nutrition, fraud prevention, Medicare, home care, sleep disorders, diabetes, immunizations, emergency preparedness and also view environmental modifications and products that support independent living. Drawings for door prizes will be held throughout the event.

Department of Leisure, Family and Recreation

Recreation Division

Lifeguard Certification and Water Safety Instructor Courses begin in early March. Successful completion of these courses will prepare participants for summer employment. Participants must be 15 years of age to take the Lifeguarding course and 16 years of age to take the Water Safety Instructor course.

Second Session of Swim Lessons in the IOH pool will begin the week of March 18. Classes include infants – Level 2 swimmers. Pre-registration is required.

Vision Board Workshop will be held on Saturday, March 2 from 12 pm – 4pm at the Community Y Recreation Center. Bring your dreams and goals to life with a beautiful and personal vision board! In this fun and interactive workshop, you will create your own vision board using inspiring images and quotes, and learn how to use it to achieve your dream life. We will also cover the basics of the Law of Attraction and share other tips for manifestation and leading your happiest life. Cost includes all materials, snacks and light refreshments. Come and light up your future in the company of loving and like-minded individuals! Feel free to bring any personal photos or extra items you would like to include on your board. Cost is \$15 residents/\$18 non-residents. Space is limited, pre-registration required.

Summer Camp/RLT Registration will be available. Camp will run July 1 - August 9, 2019.

Indoor Youth Soccer will be ending ... we have 80 youth participating.

Family Fun Night indoors at the Office of Neighborhoods and Families, 153 Spruce Street are based on the idea that, when it comes to creating connections, "Fun comes First." These events

provide families a positive, no cost opportunity for connection, recreation and fond memories to last a lifetime. Into the Groove DJ Dale, Zumba Parties, Puppet Shows, Hip-Hop to Health, Moon-Bounce Mania and more. Fun happens here!

Marvelous Marven's Brain Circus - Friday, March 15 - 6:30-8:00pm. The show begins with a rhyming overture about brain health and its links to problem solving, exercise and reading. Then we join the circus and feel our brains grow! We learn circus skills: juggling props, balancing sticks, spinning plates, flip-and-flyers, hula-hoop, rhythm sticks and romper stompers. No cost. No registration required.

PeaceLove Workshop - Friday, March 22 - 6:30-8:00pm. Transformation Collages (must pre-register). Some transformations in our lives just happen, while others require personal initiation and a great deal of work. This experience allows participants to begin the process of transforming unhealthy behaviors and thought patterns that are holding them back in their lives. Participants will make, take apart and reconstruct artwork to create images that provide inspiration for positive change. Through this process of alteration, participants can reach deeper self-awareness and embark on a journey of change and healing.

Indoor Pickleball - Bennet Academy – Thurs. evenings, 5:45-7:45pm during month of March.

Adult Leisure Fitness Classes continue to be a big hit at the Center Springs Club House and the Community Y. Team Fit After Work, Walk-15 and Jukido continue to be attended well.

Open Studio at Gallery 153 - Saturday, March 2, 11:00am – 2:00pm - Drop in "maker space" for artists, crafters, knitters, etc. to spend some time crafting and networking with each other. Gallery 153 at the Eastside Neighborhood Resource Center, 153 Spruce Street. No Cost. No registration required.

Jump into Spring Vegetable Gardening!-Tuesday, March 5, 6:00 – 8:30pm - In this hands-on class we will see how and when to plant the varieties of "cold weather crops" for an early harvest and some basic vegetable garden methods. Preregistration is required. To register call (860) 647-3089.

Write Out Loud Youth Open Mic - Friday, March 29, 5:00 – 8:00pm - BE A SUPERSTAR in a safe space environment as you engage in an uplifting experience centered on youth voice through poetry, song, music, rap and dance. Perform and/or cheer on others who display their talent and creativity in front of a supportive audience. Youth performers only. No Cost. No registration required.

Manchester Youth Service Bureau

Manchester Youth Commission, Tuesday, March 5 & March 19, Manchester Youth Service Bureau - Some Manchester Youth Commission members are planning, organizing and will be presenting at Manchester Community College for the PAWS (Peers Are Wonderful Support) youth conference March 14 & 15. The Manchester Youth Commission will be conducting the Keynote and providing facts on teen problem gambling. Facilitated by: Heather Wlochowski, M.S.

Bennet Girls Circle, Mondays March 4 - April 8, 2:45-4:15; Odyssey Girls Circle, Fridays, March 1- April 5, 12:30-2:30. Each group is held at the schools. Girls' Circle is an opportunity for middle school girls to explore what it means to be a girl, to exchange ideas, and explore your future by doing creative, fun and interactive activities. It is designed to foster

self-esteem and to help girls maintain authentic connections with peers and a caring adult. In this session we will focus on being Wise & Well. Topics include: healthy living, relationship questions and concerns, drug and alcohol prevention, social media and internet safety.

Facilitated by: Heather Wlochowski, M.S.

Young Women's Circle, March 1 - April 19, at the YSB - This will be a gathering of young women from MHS, Cheney Tech, and East Catholic. It will be a safe space where young women can discuss relationships, their futures, their families, and their responsibilities. We will work on forming strong and supportive bonds between women to offset "mean girl" drama. We will have creative and interactive curriculum to inspire conversation and expression. Facilitator: Heather Wlochowski

Strengthening Families, Mondays, March 6 - April 10, 5:30-8:00pm, Manchester Youth Service Bureau - The Strengthening Families Program is a skills training program back by evidence which found the program to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. Dinner will be served each night to the full family and babysitting is provided for younger siblings. The first hour the parents and youth work in separate groups with provides time for check in and skill building. The second hour the family unit works together to practice and reinforce the skills learned earlier in the evening. This is an exciting program for the Youth Service Bureau because three strong facilitators get to work together and provide cohesive support to our families. Facilitated by: Pierre Brilliant, Beth Mix, Heather Wlochowski

PFLAG – 1st Tuesday of every month, 6:30-8:00pm @ YSB - PFLAG is committed to advancing equality and full societal affirmation of lesbian, gay, bisexual, transgender, and queer (LGBTQ) people through its threefold mission of *support, education, and advocacy*. By supporting this mission, PFLAG aims to make our community a healthier, more well-informed, safer, fairer, and happier place for LGBTQ people, their families, and their loved ones. Meetings will be structured to include an LGBTQ youth group (ages 12-18) and a parent/ally support group. All are welcome; no registration required. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov

Art.Lab After School Program – Mondays, March 4 - June 3, 2019, 3:00-5:30pm @ YSB Art.Lab After School is designed to deliver exposure to various forms of fine art through fun, engaging projects. Artist and Instructor, Bri Dill, will teach students basic skills in drawing and 2-D design. Through participation, students will become more comfortable with technical skills and more confident in their ability to create! Students will leave class with their own portfolio of artwork! This program is recommended for ages 10 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Family Paint Night – Tuesday, March 12, 2019, 5:00-7:00pm @ YSB - Join us for step-by-step instruction and create your own work of art while spending time with family and friends! This program is designed for families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Youth and Police: Rock Climbing – Wednesday, March 20, 2019, 1:00-4:00pm (Half Day for MPS) @ Stone Age Rock Gym - Get to know local police officers by joining us for an

afternoon of indoor rock climbing! This event is open to youth in grades 7-12. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Creative Calisthenics a PeaceLove Workshop – Thursday, March 21, 2019, 5:30-7:00pm @ YSB - By following specific directives, participants are able to explore the creative process through challenges such as painting on someone else's canvas, recreating images and using paint brushes in unexpected ways. The workshop closes on a deeper level, encouraging participants to consider the meaning of peace of mind and the ways we each find it. The emphasis of this workshop is to have fun, get out of your comfort zone and explore different ways of connecting and communicating with others and ourselves. This program is designed for individuals and families and is recommended for ages 8 and up. Registration is required and space is limited. For more information, please contact Kellie Sheridan (860) 647-5262 or ksheridan@manchesterct.gov.

Cradle to Crayons- Thursdays from 3pm-4:15pm - Cradle to Crayons is a preschool playgroup that helps children build the necessary skills to enter into preschool successfully. Activities include circle time, art, fine motor, gross motor, pre-math and pre-writing skill building. Children have the opportunity to engage in social behaviors and free play as with other children. Children ages 2-5 years old. Registration required. Call Manchester Youth Service Bureau at (860) 647-5213.

Infant & Toddler Music Class- Saturday, March 9 at 9:30am - Parents with infants and toddlers (pre-walking only) will explore music through an interactive experience with Jane Roets from Arts From The Heart who will lead a class on engaging the smallest children in the musical process. Sibling care is available; please identify your need when you register. Eastside Neighborhood Resource Center, 153 Spruce Street. To register please contact Kellie Sheridan at (860)647-5262 or ksheridan@manchesterct.gov

Peace At Home Parenting Workshop - Playful Parenting on Wednesday March 13 from 5pm-7pm - Peace at Home Parenting Solutions is a collaborative of recognized experts in child development and parenting education. Peace at Home strives to bring simple, effective solutions to busy parents, so that all families may find peace at home. The Manchester Youth Service Bureau is offering a variety of free workshops this winter/spring for parents of young children. A light dinner and child care will be provided. Registration required; please register online on the town recreation page. Northwest Park Early Childhood Center, 448 Tolland Turnpike, Activity Building 1. Questions call Kellie Sheridan at (860)647-5262

Recent Police Activity – January 2019

Monthly Stats

Total Calls for Service	5,539
Total Police Cases	1,122
Total 911 Calls	1,839
Emergency Calls	
8 th District	172
Town Fire	739
PD	4,628

Town Clerk's Office

	<i>Month End Report January 2019</i>	<i>July 2018 – June 2019 (Fiscal Year to date)</i>
Total Customers Serviced	2,352	15,596
Land Records	510	4,110
Vitals	722	4,670
Marriage Licenses	7	167
Dog Licenses	38	951
Notarizations	43	393
Trade Names	16	82
Dissolution Trade Names	2	29
Foreclosure Registrations	16	175
Total Revenue	\$137,402.62	\$926,939.10

Employee News

Recently Hired

Samuel Purcell - Manchester Fire-Rescue-EMS
Kyle Hopkins – Water & Sewer Department

March 2019

Senior Center Advisory Committee

March 1, 2019, 9:00 a.m.
549 East Middle Tpke

Building Committee Meeting

March 4, 2019, 7:00 p.m.
Manchester Room, Town Hall

Budget Presentation to Board of Directors

March 5, 2019, 7:30 a.m.
Manchester Room, Town Hall

Youth Commission Meeting

March 5, 2019, 6:00 p.m.
Manchester Room, Town Hall

Board of Directors Meeting

March 5, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Budget Workshop #1

March 6, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Redevelopment Agency Meeting

March 7, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Budget Workshop #2

March 7, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Board of Education Meeting

March 11, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Budget Workshop #3

March 12, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Public Hearing - Budget

March 13, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Economic Development Commission

March 14, 2019, 8:00 a.m.
Directors Room, Lincoln Center

Budget Workshop #4

March 14, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Planning and Zoning Commission

March 20, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Budget Workshop #5

March 19, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Youth Commission Meeting

March 19, 2019, 6:00 p.m.
Manchester Room, Town Hall

Conservation Commission Meeting

March 19, 2019, 7:00 p.m.
Directors Room, Lincoln Center

Redevelopment Agency Meeting

March 21, 2019, 7:30 a.m.
Hearing Room, Lincoln Center

Cheney Brothers National Historic District

March 21, 2019, 5:00 p.m.
Hearing Room, Lincoln Center

Budget Workshop #6

March 21, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Advisory Rec and Park Commission

March 21, 2019, 6:00 p.m.
39 Lodge Drive

Board of Education Meeting

March 25, 2019, 6:00 p.m.
Hearing Room, Lincoln Center

Board of Directors Policy Briefing Meeting

March 26, 2019, 7:30 a.m.
Manchester Room, Town Hall

Budget Workshop #7 (as needed)

March 26, 2019, 5:30 p.m.
Hearing Room, Lincoln Center

Zoning Board of Appeals

March 27, 2019, 7:00 p.m.
Hearing Room, Lincoln Center

Pension Board Meeting

March 28, 2019, 4:00 p.m.
Directors Room, Lincoln Center